

2024 PAYROLL CALENDAR

Hourly Employees

Pay Date	Pay Period	Employee Cut-Off
January 15, 2024	December 16 - 31, 2023	January 1, 2024
January 31, 2024	January 1 - 15, 2024	January 16, 2024
February 15, 2024	January 16 - 31, 2024	February 1, 2024
February 29, 2024	February 1 - 15, 2024	February 16, 2024
March 15, 2024	February 16 - 29, 2024	March 1, 2024
March 28, 2024	March 1 - 15, 2024	March 16, 2024
April 15, 2024	March 16 - 31, 2024	April 1, 2024
April 30, 2024	April 1 - 15, 2024	April 16, 2024
May 15, 2024	April 16 - 30, 2024	May 1, 2024
May 31, 2024	May 1 - 15, 2024	May 16, 2024
June 14, 2024	May 16 - 31, 2024	June 1, 2024
June 28, 2024	June 1 - 15, 2024	June 16, 2024
July 15, 2024	June 16 - 30, 2024	July 1, 2024
July 31, 2024	July 1 - 15, 2024	July 16, 2024
August 15, 2024	July 16 - 31, 2024	August 1, 2024
August 30, 2024	August 1 - 15, 2024	August 16, 2024
September 13, 2024	August 16 - 31, 2024	September 1, 2024
September 30, 2024	September 1 - 15, 2024	September 16, 2024
October 15, 2024	September 16 - 30, 2024	October 1, 2024
October 31, 2024	October 1 - 15, 2024	October 16, 2024
November 15, 2024	October 16 - 31, 2024	November 1, 2024
November 29, 2024	November 1 - 15, 2024	November 16, 2024
December 13, 2024	November 16 - 30, 2024	TBD
December 31, 2024	December 1 - 15, 2024	TBD

*Cut-Off dates are for changes to payroll outside of submission of hours, such as banking changes. Documents and changes received after the cut-off date will be processed on the following pay. The deadline to submit hours is always one day after the pay period end date at 5:00 pm.