The Research Office is pleased to be part of the Network of Networks (N2), a not-for-profit incorporated organization and an alliance of Canadian research networks and organizations working to enhance national clinical research capability and capacity. NOSM University researchers (PIs, Faculty, HQP, and staff) are encouraged to sign-up and explore a variety of free courses, offered via CITI Program, to enhance their research endeavours:

- Canada Good Clinical Practice
- Health Canada Division 5
- Responsible Conduct of Research
- Transportation of Dangerous Goods TDG IATA

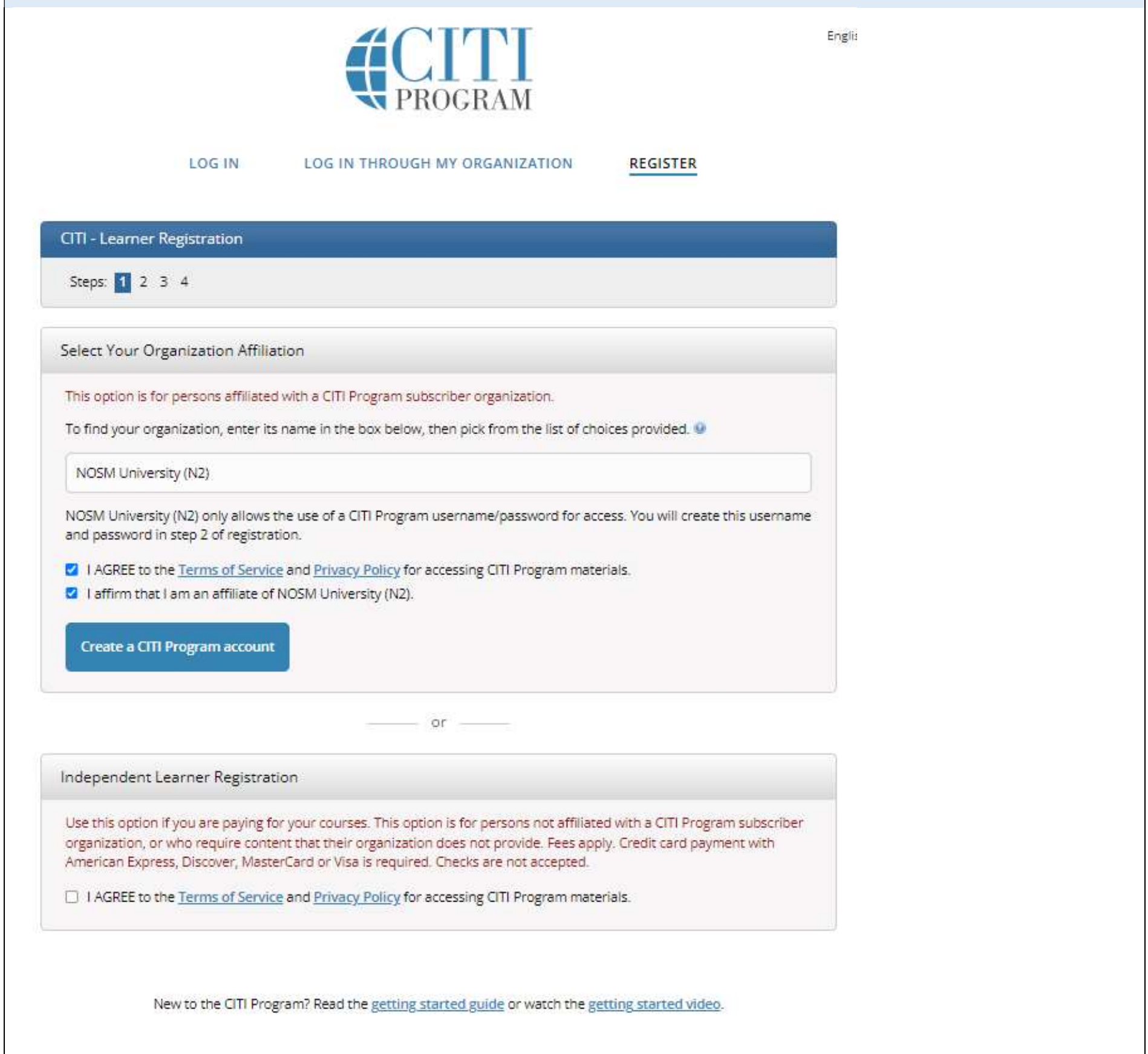Please contact research@nosm.ca for questions or additional information.

==Instructions for Registration:==

Register at https://about.citiprogram.org/

Step 1. **Select your Organization Affiliation**

> Type in and select NOSM University (N2)

> Check ✓ I AGREE to the Terms of Services and Privacy Policy

> Check ✓ I affirm that I am an affiliate of NOSM University (N2)

> Click 'Create a CITI Program Account'

Note: DO NOT complete the Independent Learner Registration

Step 2. **Personal Information**

> Enter your First Name

> Enter your Last Name

> Enter your NOSM Email Address

> Confirm your Email Address

> Enter and verify a Secondary Email Address (optional)

CITI PROGRAM

LOG IN   LOG IN THROUGH MY ORGANIZATION   **REGISTER**

CITI - Learner Registration - NOSM University (N2)

Steps : 1 **2** 3 4

Personal Information

* indicates a required field.

* First Name

* Last Name

* Email Address

* Verify email address

We urge you to provide a second email address, if you have one, in case messages are blocked or you lose the ability to access the first one. If you forget your username or password, you can recover that information using either email address.

Secondary email address

Verify secondary email address

Continue To Step 3

New to the CITI Program? Read the getting started guide or watch the getting started video.

Need Help? Support Center

Step 3. **Create your Username and Password**

> Enter a User Name
> Enter a Password

> Verify your Password

> Select a Security Question

> Enter a Security Answer

CITI PROGRAM

LOG IN   LOG IN THROUGH MY ORGANIZATION   **REGISTER**

CITI – Learner Registration – NOSM University (N2)

Steps: 1   2   **3**   4

Create your Username and Password

* indicates a required field.

Your username should consist of 4 to 50 characters. Your username is not case sensitive; "A12B34CD" is the same as "a12b34cd". Once created, your username will be part of the completion report.

* User Name

[   ]

Your password should consist of 8 to 50 characters. Your password IS case sensitive; "A12B34CD" is not the same as "a12b34cd".

* Password   *** Verify Password**

[   ]   [   ]

Please choose a security question and provide an answer that you will remember. NOTE: If you forget your login information, you will have to provide this answer to the security question in order to access your account.

* Security Question

[▼]

* Security Answer

[   ]

Continue To Step 4

Step 4. **Learner Registration**

> Enter optional connection to your ORCID iD

> Enter and select your Country of Residence

> Answer question re: other CITI courses and services

> Click on Finalize Registration

Note: the following page will ask about purchasing CE credits and units which qualify for CE eligibility. The default response is NO.

CITI PROGRAM

LOG IN   LOG IN THROUGH MY ORGANIZATION   REGISTER

CITI - Learner Registration - NOSM University (N2)

Steps: 1 2 3 **4**

* indicates a required field.

Would you like to connect your ORCID® iD to your CITI Program account? ⓘ

iD Connect your ORCID iD

* Country of Residence

Search for country: Enter full or partial name (e.g., "United States") OR your country's two or three character abbreviation (e.g., "US", "USA"), then pick from the list of choices provided.

* May we contact you to provide information about other courses and services after you complete your CITI Program coursework? ⓘ

○ Yes
○ No

Finalize Registration

New to the CITI Program? Read the getting started guide or watch the getting started video.

Step 5. Affiliate with an Institution

> Select Language Preference

> Enter Institutional Email Address

> Verify Institutional Email Address

> Enter remaining information

Affiliate with an Institution
NOSM University (N2)

Home › Profiles › Affiliate with an Institution

ℹ️ Please provide the following information requested by NOSM University (N2).

Fields marked with an asterisk (*) are required.

Language Preference

English ▼

Institutional email address *
We recommend providing an email address issued by NOSM University (N2) or an approved affiliate, rather than a personal one like @gmail, @hotmail, etc. This will help NOSM University (N2) officials identify your learning records in reports.

Enter a valid Institutional Email Address.

Verify Institutional email address *

Re-enter Institutional Email Address.

Highest degree
-- ▼

Employee Number

Department *

Role in research *
-- ▼

Address Field 1

Address Field 2

Address Field 3

City

State

Zip/Postal Code

Country

Phone

Next

Step 6. **Select Curriculum**

> Select your role

> Click on Next

Note: Question 2 populates if you select PI & Faculty, Question 3 populates if you select HQP & Staff

Note: You are not REQUIRED to complete any courses, and can choose all/any of interest

Note: The next screen will allow you to add any course you wish.

Select Curriculum
NOSM University (N2)

Question 1

Canadian Training

Please select your role

This question is required. Choose all that apply.

☐ PI & Faculty
☐ HQP & Staff (working with PI)

Start Over   **Next**

Question 3

HQP & Staff (working with PI)

Please select the courses you are required to complete

Choose all that apply.

☐ Canada Good Clinical Practice
☐ Health Canada Division 5
☐ Responsible Conduct of Research (RCR)
☐ Canada Good Clinical Practice - French
☐ Health Canada Division 5 - French
☐ Transportation of Dangerous Goods TDG IATA course - Canada

Start Over   **Next**