

Transition Senate Meeting

Thursday, February 16, 2023 (4:00 – 6:00 pm)

Via Senate Meeting

<https://nosm.webex.com/nosm/j.php?MTID=m4c99caa985317162e5934a197444c5e2>

Meeting number: 2437 868 4979

Password: NEryFvd8r32

Agenda: This meeting will be recorded for minute taking purposes.

Join by phone - 1-855-699-3239 CANADA/US TOLL FREE / +1-647-798-0132 TORONTO LOCAL

VISION - Innovative education and research for a healthier North.

MISSION - To improve the health of Northern Ontarians by being socially accountable in our education and research programs and advocating for health equity.

Rules and Procedures:

- Please sign on a few minutes early to ensure connection in WebEx.
- Please keep your system on mute unless needing to speak.
- Use the Chat function to send a message to Gina Kennedy or the moderator – Alexandra Curry, please use the chat function for **business only**.
- Guests and members are not required to keep the video on if not speaking.
- Attendance will be taken from the participants, if you are on the phone, please identify yourself and send an email to governance@nosm.ca

This package contains a combination of links and documents – should you have issues with accessing certain reports please request them through governance@nosm.ca

Page

Decision

Discussion

Information/Presentation

Time

#

ITEM

ACTION REQUIRED

Open Meeting Agenda - Amended

3:00 PM	1.0	Welcome – David MacLean, Speaker <ul style="list-style-type: none"> • Land Acknowledgement and Reflection 				X
3:05 PM	2.0 2.1	Call to Order Agenda Review <ul style="list-style-type: none"> • Additions or Edits, Declarations of Conflicts and Approval 		X		
	3.0	Consent Agendaⁱ				
3:10 PM	CA-3.1 CA-3.2	Minutes of the Meeting – December 15, 2022 , and January 9, 2023 December 2022 After Meeting Report	1-7 / 7-8	X		X
	CA-3.3	Library's annual report (2021-2022): https://www.nosm.ca/wp-content/uploads/2023/01/Health-Sciences-Library-2021-2022-Annual-Report.pdf (for information)				X
	CA-3.4	Division/Program Reports for Information (included*) <ul style="list-style-type: none"> a) Academic Indigenous Health Education Committee * b) Division of Clinical Sciences * c) Division of Medical Sciences * d) Division of Human Sciences e) Health Sciences Report * f) PGME * 	9 10-12 13 14 15-16 16-19			X

		g) UME Report * ○ Curriculum Change Abstract ○ Summative Assessment Policy-Procedure	20-21 22 24-29			
		Regular Agenda - Recommendations				
3:20 pm	4.0 4.1 4.2 4.3 4.4	Senate Membership 2023 NOSM U (Gina Kennedy) Elections Report and Confirmation of Membership Call for External Appointments (for information) Call for Speaker and Deputy Speaker (for information) Call for Senate Executive Committee membership (for information)	30-33 34 35 36			X X X X
3:45 pm	5.0 5.1 5.2 5.3	Free Speech Statement (Senator Verma) Presentation and Briefing Note Statement on Free Speech - Recommendation Free Speech Documents/Policies – Framework	38-39 40-42 43-45	X		X X
3:55 pm	6.0 6.1 6.2	Senate Meetings (Gina Kennedy) Date Change – April 19, 2023 BN & Rules of Procedure at Senate Meetings	46-51	X		X
4:00 pm	7.0 7.1 7.2 7.3 7.4	Registrar's Office (Senator Cain) Briefing Note Academic Fee Schedule Academic Schedule Regulations draft for Approval	52-53 54-57 58-59 60	X X	X	X
4:20 pm	8.0 8.1	Bestowment of Emerita Rank (Senator Verma) Briefing Note - Recommendation	61	X		
4:25 pm	9.0	Presentation – Admissions (Senator Prowse, Assistant Dean Admissions and Katherine Biasol, Director Admissions and Learner Recruitment)	Separate document in portal			X
4:55 pm	10.0 10.1 10.2 10.3 10.4	President's Report (Dr. Sarita Verma) President's Report – President's Interim Report / Report – NOSM U Jan 2023 – French NOSM U Strategic Plan Quarterly Report After Meeting Report – Board – February 2, 2023	linked			X
5:20 pm	11.0	Other Business				
	11.1	NEW Revised CSD Code of Conduct Policy, Procedures and Professional [First Reading] (Senator Telang)	separate			X
	11.2	Informational Items • Northern Lights 2023 • Northern Constellations 2023				X X
6:00 pm	12.0	Adjournment - Next Regularly scheduled meeting is April 19, 2023 Meeting Schedule - 2022-2023 Meeting Schedule Online				

ⁱ **Consent Agenda:** To allow the Senate to complete several matters and devote more of its attention to major items of business, the agenda has been divided between items that are to be presented individually for discussion and/or information and those that are approved and/or received by consent. A Consent Agenda is not intended to prevent discussion of any matter by Senators, but items listed under the consent sections will not be discussed at the meeting unless a Senator so requests. All Senators are supplied with the appropriate documentation for each item, and all items on the Consent Agenda will be approved by means of one motion.

Minutes of the Senate Meeting

Date:	December 15, 2022
Time:	3:00 PM TO 6:00 PM
Location	Virtual Only

Members in Attendance

Ex-Officio: Sarita Verma (President), Rob Anderson, Doug Boreham, Miriam Cain, Catherine Cervin, James Goertzen, Elizabeth Levin, David Marsh, Owen Prowse, Lee Toner, Harshad Telang, Barb Zelek,

Human Sciences: Elaine Hogard, Patricia Smith, Ryan Tonkens, Bruce Weaver

Medical Sciences: David MacLean (Speaker), Brian Ross, Sujeenthatharmalingam,

Clinical Sciences: Emmanuel Abara, William Hettenhausen, Frances Killbertus, Rayuda Koka, Popuri Krishna, Sonja Lubbers, Paolo Sanzo, Britton Sprules

Indigenous Academic: Darrel Manitowabi, Kona Williams

Francophone Academic: Chris Kupsh

Postgraduate Trainees: Andres Griborio Guzman, Stone Li

Committee Chairs: Joseph LeBlanc, Alain Simard, TC Tai

Regrets: Ashley Hurley, Rony Atoui, Elaine Innes, Justin Roy, Patty Fink, Alison Lewis, Adriana Bressan, William McCready, Neelam Khaper, John Lanthier, Dave Savage, Laura Piccinin, Camille Ham, Pascale Brown

Administration Attendance: Gina Kennedy (University Secretary) and Alexandra Curry (Assistant Secretary) (Recorder)

Guests/Observers in Attendance: Simon Lees (OPSEU 1 Observer), Daniëlle Barbeau-Rodrigue, Katie Biasiol, Ray Hunt, Cara Green, Sherry Mongeau, Sophie Regalado

#	ITEM
Open Meeting Minutes	
1.0	Welcome – David MacLean, Speaker <ul style="list-style-type: none"> Land Acknowledgement, Reflection <p>We at NOSM University recognizes that our work, and the work of our community partners take place on traditional Indigenous territories in Northern Ontario, and we are thankful to the first nations, Metis and Inuit people who have cared for these territories across our province.</p>
2.0	Call to Order
2.1	Agenda Review <ul style="list-style-type: none"> Additions or Edits, Declarations of Conflicts and Approval

	<p>Moved (William Hettenhausen/ Owen Prowse) Moved that the agenda along and consent agenda be approved as amended.</p> <p>Senator Cain requested that items CA- 3.3 &3.4 be withdrawn from the consent agenda. CARRIED</p> <p>Quorum was attained.</p>
3.0	Consent Agenda
CA-3.1 CA-3.2 CA-3.3 CA-3.4 CA-3.5 CA-3.6	<p>Minutes of the Meeting – October 6, 2022/After Meeting Report</p> <p>UMEC Terms of Reference – Approval</p> <p>Academic Fee Schedule 2023-2024 – <i>removed from the agenda</i></p> <p>Academic Schedule 2023-2024 – <i>removed from the agenda</i></p> <p>AIHEC Committee Terms of Reference</p> <p>Approval of Graduand from NODIP Program</p>
CA-4.0	<p>Division/Program Reports (*were included in meeting package)</p> <ul style="list-style-type: none"> a) Division of Clinical Sciences * b) Division of Medical Sciences * c) Division of Human Sciences d) Academic Indigenous Health Education Committee * e) Admissions Committee * f) CEPD Advisory Committee * g) Graduate Studies Committee * h) Health Sciences Report * i) PGME Committee * j) Research Committee * k) UMEC Report *
	Regular Agenda – Recommendations
5.0	<p>UME Admissions Committee Policy (Owen Prowse/Katie Biasol)</p> <p>Moved (Owen Prowse/ Miriam Cain) That the revised UME Admissions Policy is approved as presented. CARRIED</p> <p><i>During the explanation from Senator Prowse, a clerical edit was noted to the last sentence on page 58 that the word “will” should be “with”.</i></p>
6.0	<p>Responsible Conduct of Research Policy Approval</p> <p>Moved (David Marsh/ TC Tai) That the Responsible Conduct of Research Policy be approved as presented. Further, that the Review and Investigation of Alleged Research Misconduct Policy and Procedure be retired.” CARRIED</p> <p>Senator Marsh explained the process and who was involved in the update/creation of this policy. A discussion about how this policy would be implemented and who would be affected. He explained that there will be some processes that will be put in place as well as training moving forward and answered questions accordingly.</p>
7.0	<p>Senate Appeal Policy Review and Recommendations</p> <p style="text-align: right;">Page 2 of 61</p>

<p>7.1</p>	<p>Senate Appeal Policy and Appeal Form</p> <p>The University Secretary referred to the Senate appeal policy and documents included in the meeting package. She indicated that the documents were extensively reviewed internally as well as being vetted by legal counsel. It has also been updated to reflect the changes to NOSM – NOSM University as we no longer have a Joint Senate Committee or host University Senates</p> <p>Moved (William Hettenhausen/ Elaine Hogard)</p> <p>Moved that the revised Senate Appeals Policy is approved as presented.</p> <p>CARRIED</p> <p><i>There were no questions or comments.</i></p>
<p>7.2</p>	<p>Appeal Committee Terms of Reference</p> <p>Moved (Elaine Hogard /William Hettenhausen)</p> <p>Moved that the revised Appeal Committee Terms of Reference is approved as amended.</p> <p>CARRIED</p> <p>Amendment</p> <p>Moved (Alain Simard /David Marsh)</p> <p>That the language includes “The Associate Dean, Assistant Dean or Director of a program that NOSM University grants a degree or certificate” to ensure that there is appropriate representation for all appeals moving forward including all future programs be included.</p> <p>CARRIED</p> <p>There were no additional comments.</p>
<p>8.0</p>	<p>Proposal for Changes to Senate Standing Committees (Sarita Verma)</p> <p>Senator Verma provided an in-depth overview of the recommendation with regards to the standing committees of the Senate. It was acknowledged that the Senate Executive Committee is an administrative committee of the senate with only members of the senate in its composition, therefore it will not be disbanded. The Appeals Committee is an ad hoc committee created when there is a need for an appeal.</p> <p>Moved (Sarita Verma /Lee Toner)</p> <p>With the power vested in Senate by the NOSM University Act, 2021, the Regulations state in Section 21 (k) (Powers of Senate) to create councils and committees to exercise its powers.</p> <p>Whereas the previous structure of committees adopted by Academic Council is as follows:</p> <ul style="list-style-type: none"> • Academic Indigenous Health Education Committee • Admissions Committee Appeals Committee • Continuing Education and Professional Development Advisory Committee • Graduate Studies Committee • Postgraduate Medical Education Committee • Research Committee • Governance and Nominations Committee (dissolved October 6, 2022) • Undergraduate Medical Education Committee <p>Whereas the Act allows Senate to create committees and subcommittees to fulfill its responsibilities but does not identify the committees. The Senate is free to create and disband committees as it sees fit in determining how best to fulfill its responsibilities. The Terms of Reference of each committee</p>

	<p>should outline its mandate and other terms of reference for operation.</p> <p>Whereas the Senate Executive Committee (approved at the October 6, 2022 Meeting of the Transition Senate) will continue to make recommendations to Senate on agendas, policies, regulations and requirements pertaining to curriculum, admissions, and studies and will become a business committee not a standing committee once the new Senate has been reconstituted.</p> <p>Whereas the Appeal Committee is struck on an ad hoc basis when Appeals are made to Senate it shall be only exist as needed.</p> <p>Whereas the Academic Indigenous Health Education Committee has no other portfolio to report to Senate and was recommended by an expert panel, it will continue to be a standing committee reporting to the Senate.</p> <p>Further that all committees referenced above make the necessary changes to reflect this action.</p> <p>Resolved that the Senate approve the disbanding of the following committees as committees of Academic Council/Transition Senate:</p> <ul style="list-style-type: none"> • Admissions Committee • Appeals Committee • Continuing Education and Professional Development Advisory Committee • Graduate Studies Committee • Postgraduate Medical Education Committee • Research Committee • Undergraduate Medical Education Committee <p>CARRIED</p> <p>All previous committees of Academic Council (NOSM) will continue their roles and duties under the academic programs. The Associate Dean and/or Assistant Dean will redevelop the terms of reference to reflect these changes which include the mandate, reporting and membership. Any recommendations that previously would have been brought through the committee will come forward through the program Associate/Assistant Dean and or Provost as required.</p> <p>An excellent conversation ensued on how to adapt as NOSM University grows and expands its programs as well as mitigating risk and ensuring that the authority of the Senate be respected at the administrative and committee level.</p>
9.0	Proposal for Changes to Senate By-Law (Sarita Verma)
9.1	<p>Memorandum and Senate By-law</p> <p>Senator Verma spoke to both items and at the request of the chair, there was a request to omnibus the motion for items 9.0 and 9.1.</p> <p>Moved (Sarita Verma /Lee Toner)</p> <p>Moved that that Senate approve the amendments to Senate By-law as presented.</p> <p>Further, with the power vested in Senate by the NOSM University Act, 2021, the by-law was enacted on April 7, 2022. Further the Senate Nominations and Elections Guidelines approved on October 6, 2022, are amended and appended to By-Law.</p> <p>CARRIED - Unanimously</p>

9.2	<p>Senate By-law – track changes Items 9.2 and 9.3 were attached in the meeting package to support the previous items.</p>
9.3	<p>Senate Nomination and Elections Guidelines (track changes) The guidelines are embedded into the bylaws.</p>
10.0	<p>Proposal for Election and Notice of Process Changes</p> <p><i>Moved (Sarita Verma / Lee Toner)</i> Moved that Senate approve the recommendation to strike the previous Senate Elections and move to a New Election with the Process outlined under the amended Bylaw and the schedule A – Senate Nominating and Election Procedures.</p> <p>Further based on calculations, Teaching Staff can elect 56 members and these members are proportionately divided into Clinical Sciences Division (1834 staff), Medical Sciences Division (50 Faculty), Human Sciences Division (48 Faculty).</p> <p>Further that consistent with the Act, all transitional Senators will continue their terms until the new Senate’s terms begin, no later than April 1, 2023.</p> <p>CARRIED - Unanimously</p> <p>Senator Verma presented a detailed report on the specific recommendations. She thanked those who allowed their names to stand and to those who voted. She added that a challenge to the elections conducted in October – November 2022 has been made by OPSEU Unit #1. After consideration of the requests and after a review the President has made the recommendation to strike the previous election and recall an election for “Teaching Staff” from Clinical, Medical and Human Sciences on Senate.</p> <p>Senator Verma referred to the report and highlighted the calculation of the 2:1 Ratio for Teaching Staff was based on the following:</p> <p>56 Members of the Teaching Staff</p> <ul style="list-style-type: none"> • 24 Seats – Clinical Sciences • 12 Seats- Medical Sciences • 12 Seats – Human Sciences • 4 Seats – Indigenous Academics (Self-Identified) • 4 Seats – Francophone Academics (Self-Identified) • <p>18 Ex-Officio - Note that there are some positions are no longer in existence with the transition to NOSM U and the position Director Research and Health Sciences Library is interpreted as the Director Health Sciences Library (1)</p> <p>2 appointed by the Senate who are members of another University.</p> <p>8 Elected Learners</p> <ul style="list-style-type: none"> • 3 Seats – MD Program • 2 Seats – Health Sciences • 1 Seat – Graduate Studies

	<p>2 Seats – Residents (PGME)</p> <p>Grand Total of 28 (2:1= 56) “Such number of persons elected by the teaching staff from among themselves, as set out in senate by-laws, which number shall be at least twice the total number of all other members of the senate.”</p> <p>Key Dates:</p> <ul style="list-style-type: none"> • December 19, 2022 – Nomination Period open – Link to Interest to Serve Form • January 13, 2023 – Nomination Period closes at Noon • January 16, 2023, to January 23, 2023 – Election Period (if required) • March 31, 2023 – Terms will begin for the new Senators (first meeting is April 20, 2023)
<p>11.0</p> <p>11.1</p> <p>11.2</p> <p>11.3</p> <p>11.4</p>	<p>President’s Report</p> <ul style="list-style-type: none"> • President’s Report – The Future Will See You Now • Northern Roots - Blog • Chancellor Announced – NOSM University • Strategic Plan https://strategicplan.nosm.ca/ • November 24 & 25, 2022 – After Meeting Report – Board of Governors
12.0	<p>Other Business</p> <p>A special meeting of the Transition Senate will take place on Monday January 9th from 4-6 pm with one high priority item on the agenda. Details to follow.</p>
13.0	<p>Informational Items</p> <p>Other items for information.</p> <ul style="list-style-type: none"> • NOSM SC – Student Participation on Committees Report • Northern Lights 2023 • Northern Constellations 2023 and Northern Constellations
14.0	<p>Adjournment 4:29 pm</p> <p>Special meeting will be January 9, 2023 (4-6pm)</p> <p>The next Regularly scheduled meeting is February 16, 2023</p> <p>Meeting Schedule - 2022-2023 Meeting Schedule Online</p> <p>Meeting Evaluation link: Tell us How We Are Doing! https://nosm.qualtrics.com/jfe/form/SV_byBWq55jVZPdu3c</p>

Minutes of the Senate Meeting

Date:	January 9, 2023
Time:	4:00 PM TO 5:00 PM
Location	Virtual Only

Members in Attendance

Ex-Officio: Sarita Verma (President), Rob Anderson, Doug Boreham, Miriam Cain, James Goertzen, David Marsh, William McCready, Owen Prowse, Lee Toner, Harshad Telang, Barb Zelek, Alain Simard, TC Tai, Joseph LeBlanc (AIHEC Chair)

Human Sciences: Elaine Hogard, Patricia Smith, Ryan Tonkens, Bruce Weaver

Medical Sciences: David MacLean (Speaker), Brian Ross, Sujeenthar Tharmalingam,

Clinical Sciences: Emmanuel Abara, William Hettenhausen, Frances Killbertus, Rayuda Koka, Popuri Krishna, Paolo Sanzo, Ashly Hurley

Indigenous Academic: Darrel Maniwabi, Kona Williams, Elaine Innes

Francophone Academic: Chris Kupsh,

MD Students: Justin Roy,

Postgraduate Trainees: Stone Li,

Regrets: Rony Atoui, Patty Fink, Andres Griborio Guzman, Elizabeth Levin, Alison Lewis, Sonja Lubbers, Britton Sprules, Adriana Bressan, Neelam Khaper, John Lanthier, Dave Savage, Laura Piccinin, Camille Ham, Pascale Brown

Administration Attendance: Gina Kennedy (University Secretary) and Alexandra Curry (Assistant Secretary) (Recorder)

Guests/Observers in Attendance: Céline Larivière, Danielle Barbeau-Rodrigue, Katie Biasiol, Jaclyn Hron, Ray Hunt, Simon Lees (OPSEU 1 Observer), Joanne Musico, Sophie Regalado,

#	ITEM
Meeting Minutes – Special Meeting	
1.0	Welcome – David MacLean, Speaker <ul style="list-style-type: none"> Land Acknowledgement, Reflection <p>We at NOSM University recognizes that our work, and the work of our community partners take place on traditional Indigenous territories in Northern Ontario, and we are thankful to the first nations, Metis and Inuit people who have cared for these territories across our province.</p>
2.0	Call to Order
2.1	Agenda – Special Meeting Confirmation <p>Moved (William Hettenhausen/ Emmanuel Abara) Moved that the agenda be approved as presented.</p>

	<p>CARRIED</p> <p>Quorum was attained.</p>
3.0	<p>Confirmation of Appointment of Provost for NOSM University</p> <ul style="list-style-type: none"> • Briefing Note – circulated just prior to the meeting <p>Dr. Verma spoke to the search and appointment process noting that the committee was impressed with the candidates that were interviewed.</p> <p><i>Moved (Sarita Verma/ William McCready)</i></p> <p>Moved that the Senate herein confirms that Dr Céline Larivière be appointed for a five-year term, as Provost, Vice President Academic for NOSM University commencing February 1, 2023.</p> <p><i>After the vote Dr. Céline Larivière was admitted into the meeting for a brief introduction to the Senate and was greeted with great enthusiasm and congratulations.</i></p>
4.0	<p>Adjournment 4:20 pm</p> <p>The next Regularly scheduled meeting is February 16, 2023.</p> <p>Meeting Schedule - 2022-2023 Meeting Schedule Online</p> <p>Meeting Evaluation link: Tell us How We Are Doing! https://nosm.qualtrics.com/jfe/form/SV_byBWq55jVZPdu3c</p>

To: Senate **Date:** February 1, 2022

From: Joseph LeBlanc, AIHEC co-chair

Subject: Academic Indigenous Health Education Committee Request

Action Required: ☐ INFORMATION ☒ DISCUSSION

Meetings

The committee last met on January 18, 2023. The committee is requesting that the Senate report on the steps currently being taken to accomplish protecting important cultural dates such as the National Day for Truth and Reconciliation (September 30) and the National Indigenous Peoples Day (June 21) in terms of scheduling for Learners at NOSM University.

The next Academic Indigenous Health Education Committee meeting will be March 15, 2023 at 5pm EST.

Report of the Clinical Sciences Division

January 31, 2023

By: Dr. Barb Zelek, Division Head
Clinical Sciences Division

Current Activities

1. Membership

The Clinical Sciences Division (CSD) currently has 1813 members.

2. Faculty Appointments

We continue to recruit new faculty as interest in the University expands. Currently, approximately two dozen applicants are being considered for appointments.

3. Academic Registrants

An Academic Registrant Peer Network was co-led by Dr. Nisha Nigil and Dr. Ghazala Basir. We continue working with the Academic Health Science Centres to ensure our Academic Registrant faculty are well supported to achieve their academic and scholarly deliverables.

7 Academic Registrants are being considered for appointment.

62 Academic Registrants are currently at NOSM U.

4. Reappointments for Clinical Faculty

There are nearly 500 CSD faculty with appointments expiring June 30, 2023. Reappointment offers will be sent out in the Spring.

5. Promotions for Clinical Faculty

There are 34 promotion applications in the Clinical Sciences Division this 2022-23 cycle. The Joint and Stipendiary Faculty Promotions Committee has begun reviewing applications.

6. Faculty Wellness

Dr. Prashant Jani has been hired as the new Faculty Wellness Director. We look forward to implementing new wellness initiatives under his leadership.

7. Faculty Recognition

The NOSM U Awards of Excellence and Scholarship call for nominations are currently open. We look forward to reviewing the nominations that outline our faculty's outstanding contributions.

The Office of Faculty Affairs receives information via faculty and NOSM U Communications regarding nominees/recipients of awards external to NOSM. This information is only shared at the discretion of the faculty or as we come across it. The following is a list of NOSM U faculty members who have won an external award last two years.

Title	First Name	Last Name	Division	Section	Award Received	Year
Dr.	Amer	Aref	Clinical Sciences	Radiology	Certificate of Merit Award (Radiological Society of North America - RSNA)	2021
Dr.	Tara	Baron	Clinical Sciences	Pediatrics	Community Partnership Award 2021 (sudbury.com)	2021
Dr.	Chi	Cheng	Clinical Sciences	Psychiatry	NOSM Award of Excellence and Scholarship - Clinical Scholar Award	2021
Dr.	Jane	Fogolin	Clinical Sciences	Family Medicine	RCPSC - Competence by Design (CBD) Innovator	2021
Dr.	Robert	Hamilton	Clinical Sciences	Family Medicine	OMA Life Membership Award	2021
Dr.	Edward	Hirvi	Clinical Sciences	Family Medicine	CAME Award	2021
Dr.	Brent	Kennedy	Clinical Sciences	Anaesthesia	PCTA Leadership Award	2021
Dr.	Roy	Kirkpatrick	Clinical Sciences	Surgery	Rural Specialist Merit Award (SRPC)	2021
Dr.	Louisa	Marion-Bellem	Clinical Sciences	Family Medicine	Ontario College of Family Physicians (OCFP) 2021 Award of Excellence	2021
Dr.	Michael	Mason	Clinical Sciences	Emergency Medicine	PARO - Excellence in Clinical Teaching Award	2021
Dr.	Janet	McElhaney	Clinical Sciences	Internal Medicine	Jonas Salk Award	2021
Dr.	Alex	Moise	Medical Sciences	Pharmacology	NOSM Award of Excellence and Scholarship - Scholar Award	2021
Dr.	Sarah	Newbery	Clinical Sciences	Family Medicine	Rural Medical Education Award (Society of Rural Physicians of Canada)	2021
Dr.	Donna	Newhouse	Medical Sciences	Anatomy/Physiology	NOSM Award of Excellence and Scholarship - Medical Educator Award	2021
Dr.	Venkadesan	Rajendran	Clinical Sciences	Health Sciences	Centenary Medal of Distinction (Canadian Physiotherapy Association)	2021
Dr.	Julie	Samson	Clinical Sciences	Family Medicine	Ontario College of Family Physicians (OCFP) 2021 Award of Excellence	2021
Dr.	David	Savage	Clinical Sciences	Emergency Medicine	Junior Investor Grant (CASP)	2021
Dr.	Zacharias	Suntres	Medical Sciences	Pharmacology/Toxicology	NOSM Award of Excellence and Scholarship - Academic Leader Award	2021
Dr.	Sarita	Verma	Clinical Sciences	Family Medicine	Medical Post Canadian Healthcare Network 2021 Physician Power List	2021
Dr.	Stephen	Viharijoki	Clinical Sciences	Family Medicine	Rural Service Award (SRPC)	2021
Dr.	Janice	Willett	Clinical Sciences	OB-GYN	OMA Section Service Award	2021
Dr.	Barb	Zepek	Clinical Sciences	Family Medicine	Rural Mentorship Award	2021
Dr.	Barb	Zepek	Clinical Sciences	Family Medicine	OCFP Ontario Family Physician of the Year	2021
Dr.	Sarah	Newbery	Clinical Sciences	Family Medicine	Certificate of Merit (CAME)	2022
Dr.	Richard	Painter	Clinical Sciences	Psychiatry	Clinical Teaching Award (PARO)	2022
Dr.	Teresa	Bruni	Clinical Sciences	Pediatrics	2022 Canadian Pediatric Society's Distinguished Paediatrician Award	2022
Dr.	Lisa	Bishop	Clinical Sciences	Health Sciences	2022 Iewirokwas Cape Award for Midwives	2022
Dr.	Laura	Power	Clinical Sciences	OB-GYN	Community Votes Thunder Bay - Physicians and Surgeons	2022
Dr.	Shannon	Wiebe	Clinical Sciences	Emergency Medicine	Canadian Association of Emergency Physicians - Emergency Physician of the Year	2022
Dr.	Barbara	Zepek	Clinical Sciences	Family Medicine	SRPC Rural Long Service Award	2022
Dr.	Ranjit	Baboolal	Clinical Sciences	Pediatrics	TBRHSC Professional Staff Award	2022
Dr.	Janet	McElhaney	Clinical Sciences	Internal Medicine	Ronald Cape Distinguished Service Award - Canadian Geriatric Society	2022
Dr.	Anjali	Oberai	Clinical Sciences	Family Medicine	OCFP's Regional Family Physician of the Year Award	2022
Dr.	Anjali	Oberai	Clinical Sciences	Family Medicine	Reg L. Perkin Family Physician of the Year Award (CFPC)	2022
Dr.	Adam	Moir	Clinical Sciences	Family Medicine	Community Educator of the Year Award	2022
Dr.	Pawan	Kumar	Clinical Sciences	Surgery	Golden Heart Award (NBRHC)	2022
Dr.	Kenneth	Foster	Clinical Sciences	Surgery	G. William N. Fitzgerald Award for Excellence in Rural Surgery	2022
Dr.	Adam	Moir	Clinical Sciences	Family Medicine	OCFP Community Educator of the Year	2022
Dr.	Sujeenthara	Tharmalingam	Medical Sciences	Molecular Biology	Rene Guilbeault Research Award	2022
Dr.	Anjali	Oberai	Clinical Sciences	Family Medicine	Ontario College of Family Physicians - Physician of the Year	2022
Dr.	Adam	Moir	Clinical Sciences	Family Medicine	Ontario College of Family Physicians - Community Educator of the Year	2022
Dr.	James	Chau	Clinical Sciences	Family Medicine	Ontario MD - 2022 Luminary Award for Excellent Patient Care	2022
Dr.	Jo-Anne	Clarke	Clinical Sciences	Geriatrics	Ontario MD - 2022 Luminary Award for Excellent Patient Care	2022
Dr.	Erin	Cameron	Human Sciences	Medical Education	NOMINEE_CAME Meredith Marks New Educator Award	2022
Dr.	Vicki	Kristman	Clinical Sciences	Epidemiology	\$387,200 from the Canadian Institutes of Health Research (CIHR)	2022
Dr.	David	Marsh	Clinical Sciences	Family Medicine	MITACS Accelerated Grant for Research	2022
Dr.	Christopher	Mushquash	Clinical Sciences	Psychology	Clinical Section Award for Clinical Excellence - Canadian Psychological Association (CPA)	2022
Dr.	Nisha	Nigil Haroon	Clinical Sciences	Endocrinology	Distinguished Alumni Award - Trivandrum Medical College	2022
Dr.	Patricia	Smith	Clinical Sciences	Behavioural Medicine	Ministry of Health (\$274, 800 +\$140,000)	2022
Dr.	Christopher	Thome	Clinical Sciences	Radiation Biology	Minister's Award of Excellence (Rising Star) Ontario's Minister of Colleges and Universities	2022
Dr.	Sarita	Verma	Clinical Sciences	Family Medicine	Honoured by the Sudbury Multicultural Folk Arts Association	2022
Dr.	Lee	Toner	Clinical Sciences	Emergency Medicine	NOMINEE_OMA Mentorship Award	2023
Dr.	Eliseo	Orrantia	Clinical Sciences	Family Medicine	NOMINEE_SRPC Rural Community Impact Award	2023

We also continue to nominate Clinical Faculty for a variety of external awards.

8. Faculty Evaluation

Faculty evaluation is being maintained between two evaluation software programs at present: One45 and Elantra. The goal is to have all Phases of Undergrad education in the Elantra system by September 2023. Postgraduate education programs are currently being evaluated through Elantra.

9. Future Initiatives

We aim to hire a Public Health and Preventative Medicine Section Chair and Project Lead. The role is currently posted on NOSM U's career page on the website.

The Medical Sciences Division actively participates in all areas of the school. Its faculty are actively involved in teaching, governance, serving on committees, and other scholarly activities at the Northern Ontario School of Medicine. Faculty of the Division are also heavily involved in various research projects. The Division currently has **52 appointments**.

1. Membership

a) Full-Time Faculty:	East: 9	West: 6
b) Joint Faculty (half time appointments):	East: 1	
c) Emeritus Faculty:	East: 1	
d) Honorarius Faculty	East: 1	
e) Stipendiary Faculty	East: 23	West: 6 International: 2
f) Cross-Appointed Faculty:	East: 3	West: 0
g) Administrative Assistant: Pam Lemieux		

2. Hiring

We are in the process of hiring six new stipendiary faculty members.

3. Teaching Activities

Dr. Marina Ulanova 's MSc student Courtney Ferris has successfully defended her thesis.

4. Research Activities**5. Sabbatical Leaves**

Dr. Amadeo Parissenti is on sabbatical leave from July 1, 2022, to June 30, 2023

6. Reappointments

One faculty member has not accepted their reappointment as of this report.
We have had two reappointments since our last report.

7. Quarterly Divisional Meetings

The last Medical Sciences Quarterly Divisional Meeting took place on November 16th, 2022.
The next Medical Sciences Quarterly Divisional Meeting will be held on February 14th, 2023.

8. Announcements

The Human Sciences Division actively participates in all areas of the school. Its members contribute to teaching, governance and other scholarly activities and serve on numerous NOSM University committees. The full-time members of the Division are all heavily involved in various research projects. The majority of these full-time members only have part-time teaching responsibilities in the Division due to the administrative contributions elsewhere at NOSM or to heavy research responsibilities.

1. Membership

a) Full-Time Faculty: Due to other commitments, several of these members only provide half their time to their Division.

West Campus: 4

East Campus: 3

b) Honorarius Faculty:

West Campus: 1

c) Emeritus Faculty:

West Campus: 1

d) Stipendiary Faculty:

West Campus: 9

East Campus: 22

e) Cross-Appointed Faculty:

West Campus: 4

East Campus: 1

f) Professional Librarians:

West Campus: 2

East Campus: 2

g) Administrative Assistant:

Vacant - Kirsten Hysert as interim.

2. Promotion

3. Teaching Activities

4. Research Activities

5. Sabbatical Leave(s)

Dr. Katherine Kortess-Miller and Dr. Vicki Kristman are on sabbatical until June 30, 2023.

6. Reappointments

7. Divisional Seminar Series 2022-2023

The Human Sciences Seminar Series has not received accreditation for the 2022-23 year but is still in process of application. Seminars were held in October and November 2022 in the HSSS and the Northern Ontario History of Health and Medicine seminar series, and a joint seminar was held January 11. Both series have planned upcoming seminars:

February 9 & 15

March 9 & 14

April 18

NOSM UNIVERSITY Health Sciences Report to NOSM University Senate

To: NOSM University Senate

From: Dr. Robert Anderson, Associate Dean, Postgraduate Medical Education and Health Sciences
Dr. Mike Ravenek, Manager, Health Sciences
Ms. Cara Green, Manager, Dietetic Intern Program (NODIP)

Meeting Date: February 16, 2023

NORTHERN ONTARIO DIETETIC INTERNSHIP PROGRAM (NODIP) UPDATES

NODIP is currently reviewing applications for the 2023-24 program year and will be conducting interviews late February. NODIP and Admissions have created a new registration package for the 2023 incoming class, which includes the requirement of a 5% tuition deposit upon acceptance to the program. Admissions staff will be supporting NODIP with registration tasks for the new cohort this March 2023.

The project to revise NODIP's curriculum with the Integrated Competencies for Dietetic Education and Practice (ICDEP v 3.0, 2022) is almost complete. Education on curriculum changes will be rolled out to NODIP's preceptor catchment this spring/summer.

NODIP's application for an accreditation review with EQual/Accreditation Canada was acknowledged but a review date has yet to be scheduled. The College of Dietitians of Ontario will continue to recognize NODIP as a fully accredited program.

NODIP will be working with NOSM U Advancement, Communications, and the Associate Dean, Equity and Inclusion, to develop a marketing strategy to attract donors interested in supporting dietetic learners at NOSM U, who are currently without access to OSAP or University bursaries and scholarships.

Health Sciences and NODIP will resume the in-person NOSM U Health Sciences Preceptor Development and Awards event in Thunder Bay, scheduled May 12-13, 2023.

REHABILITATION SCIENCES (RS) PROGRAM – VISITING PLACEMENT PARTNERSHIPS

The RS program works with the rehabilitation programs based at the universities in Southern Ontario to provide placement opportunities in Northern Ontario for Occupational Therapy (OT), Physiotherapy (PT), Speech-Language Pathology (SLP) and Audiology (AUD) students. The Program consists of two main streams - the Northern Studies Stream (NSS), representing its partnership with McMaster University; and the Rehabilitation Studies Stream (RSS), representing its relationship with the University of Toronto, the University of Ottawa, Queen's University and Western University.

A webinar entitled *Envisioning the Future of the Rehabilitation Sciences Program at NOSM University* was delivered on November 16, 2022, with over 70 clinicians from Northern Ontario taking part. The webinar presented the rationale and current conceptual framework for evolving the program into a satellite campus partnership with McMaster University's School of Rehabilitation Science, in addition to a smaller-scale version of the visiting learner placements for other schools. The [link to the webinar](#) recording was circulated to all of the program's clinical partners in Northern Ontario,

with 98 people having viewed it as of January 20, 2023. Additional feedback was collected through a survey and site meetings. The current conceptual framework was also shared with all of the university partners of the program at an Ontario Council of University Programs in Rehabilitation Sciences (OCUPRS) meeting held December 8, 2022. Dr. Ravenek will be meeting with program leaders, faculty and students from the McMaster OT, PT and SLP programs in March 2023 to continue to discuss the framework. All of the feedback collected will help to shape the framework and will contribute to a Ministry proposal that will be prepared for the NOSM U Health Sciences Programs.

Along with the NODIP Manager Cara Green, Dr. Ravenek surveyed clinical partners across Northern Ontario on their current and projected HHR challenges, in addition to the consequences of those challenges. Over 50 partners responded to the survey. As a follow-up to this survey, 8 focus groups were held the week of November 21, 2022, to gather input on education-based strategies that NOSM U should consider in working with partners to try and better manage and overcome these challenges. The Centre for Social Accountability is providing the support of a Research Assistant to analyze the data and create summary reports that will be shared with partnering HHR task forces and will inform organizational planning. Vacancies for Rehabilitation Science positions, as tracked by the program, [reached a new high of 132](#) in January 2023.

The Unit is organizing a NOSM U Health Sciences Conference and Preceptor Awards event in Thunder Bay from May 12-13, 2023. The event will showcase clinical education and clinical practice initiatives of health science clinicians supporting the NOSM U HS Programs, including dietitians, occupational therapists, physiotherapists, speech-language pathologists, audiologists and physician assistants. As was emphasized during the HHR surveys and focus groups, this conference will provide a much-needed professional development and networking opportunity.

MEDICAL PHYSICS RESIDENCY EDUCATION PROGRAM (MPREP)

Dr. Ravenek is providing management support to the Program's faculty leaders, i.e., Dr. McGhee (Program Director) and Dr. Oliver (Associate Program Director) who are located respectively at TBRHSC and HSN.

Drs. Ravenek, McGhee and Oliver are reviewing current program policies and procedures to update and align them with broader changes in policy and structure at NOSM U. They met with Gina Kennedy on January 11, 2023. Once completed, as appropriate, policies will be sent to the Program Committee and Senate for approval.

The next Program Committee meeting will take place in the spring 2023. Membership on the committee is being reviewed with recent leadership changes at NOSM U, HSN and TBRHSC.

Integration of MPREP into Elentra is ongoing and being led by Dr. Oliver. Support is being provided by the Elentra team at NOSM U.

The annual report to the program's accreditor, the Commission on Accreditation of Medical Physics Education (CAMPEP), will be submitted in the spring-summer 2023.

PHYSICIAN ASSISTANT (PA) PROGRAM – NOSM, U of TORONTO AND MICHENER CONSORTIUM

Dr. Ravenek is providing management support to the program's Medical Director (Dr. Jeff Golisky, NOSM U Faculty Member in Family Medicine), and the NOSM U-based program staff. Dr. Ravenek also sits on the program's Management Committee.

Advocacy work has been completed in an attempt to grow the number of PA positions in Ontario PA programs, including a proposal for the development of a Northern Ontario Stream for the PA Consortium. The program is awaiting notification on the outcome of this work.

The program is also awaiting notification of the outcome of a funding request submitted through the CFPC for federal funding to support the development of enhanced skills training for practicing PAs in priority settings, including Northern Ontario. An announcement is anticipated early in 2023.

NOSM UNIVERSITY

Postgraduate Medical Education

Report to NOSM University Senate

To: NOSM University Senate

From: Dr. Robert Anderson - Chair, Postgraduate Medical Education Committee (PGMEC)

Meeting Date: February 16, 2023

POSTGRADUATE MEDICAL EDUCATION COMMITTEE UPDATES

The PGMEC last met on December 8th, 2022. Relevant updates since the last submitted report include:

- **Resident Wellness Confidentiality Policy (approved)**
 - Updated logo to new NOSM University branding (amended June 9, 2022)
 - Changing position titles to reflect new organizational structure. The removal of Wellness Lead Clinician and inserting the ADRA/Senior LAO Residents and Interns/Accessibility Advisor where appropriate (amended June 9, 2022)
 - Under 3.1 ('Accommodations') wording that better aligns with the policy on Academic Accommodations in the Clinical Environment
 - Under 4.2 ('Sharing of Confidential Information') inclusion of the Advisory Committee on Academic Accommodations in the Clinical Environment and the role/responsibilities of the sharing of information in the procedures for accommodations in the clinical environment

[LINK to Policy](#)

- **Administrative Policy Updates Project (approved)**

The PGME office has made exclusively administrative updates to all PGME policies which are limited to the following items:

- New NOSM University policy template
- Replaced NOSM with NOSM University
- Removal of any reference to former tripartite agreement partners
- Updates, where known and applicable, to any staff or faculty titles
- Updates to any changed structural/reporting references where an outlined process was affected by recent institutional growth and development
- Updates to any changed internal & external website links
- Updates to any internal/external linked policy links

Updated policies will be progressively uploaded to the NOSM U PGME Policy and Procedure Website and completed by February 28th, 2023.

- **PGME Resident Leaves Policy (approved)**

- Change all references to the Wellness Lead Clinician to Assistant Dean Resident Affairs and/or Senior Learner Affairs Officer
- Change all references of the Resident Wellness Coordinator to the Learner Affairs Officer
- Update to NOSM University language
- Implement a process that all residents returning from medical leave are required to submit a FAF (Functional Assessment Form) completed by their family physician / health care provider. The provided information will focus on restrictions / limitations and recommended accommodations. This FAF will be submitted by the resident to Human Resources or the Wellness Team. NOTE: This is a change from the previous version of the policy.
- Change PARO wording/content to align with their new PARO OTH Agreement.

[LINK to Policy](#)

ACCREDITATION UPDATE

Public Health and Preventive Medicine Update:

I) Internal Review of Program

- February 27th, 2023 (Virtual)
- Review Team: Chair, Dr. Tara Baron (PD Pediatrics), Dr. Jason Cabaj (PHPM PD Calgary), Dr. Maegan Stuart (NOSM U Psych Resident)
- Results to be summarised in upcoming reports

II) External Review

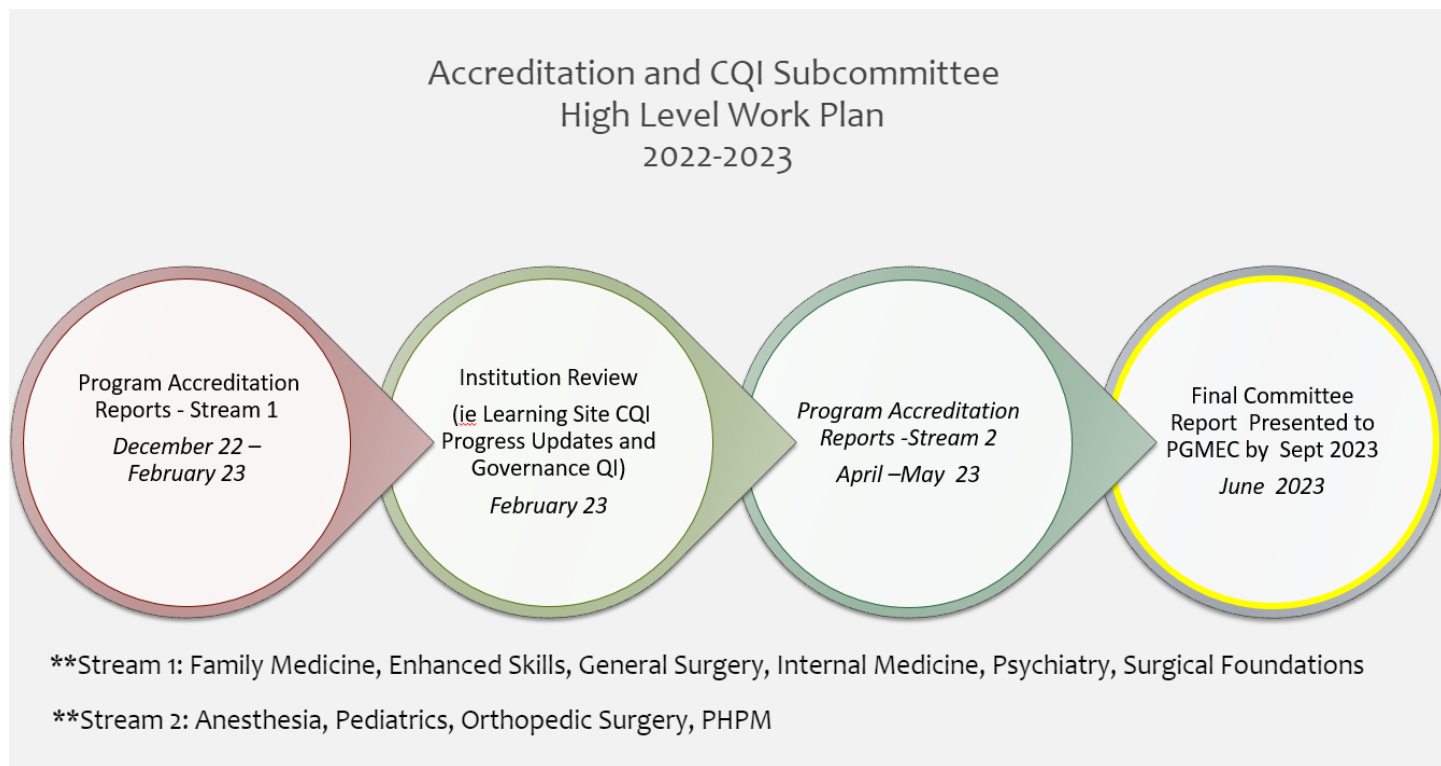
- The PHPM Program in consultation with the PGME Office and the RCPSC have determined the external review will be held virtually and will take place over two days. The following dates as possibilities for the external review.

Mon, Nov 13, 2023
Tues, Nov 14, 2023
Mon, Nov 20, 2023
Tues, Nov 21, 2023
Wed, Nov 22, 2023
Thurs, Nov 23, 2023

- These dates will be held until the RCPSC Accreditation Team confirm which two days will work for their review team. confirmed dates will be shared when available

PGME Institution Accreditation Update:

The Accreditation and Quality Improvement Oversight Committee work can be summarized in the updated high-level plan outlined below:



EXPANSION UPDATE

- MOH approved 15-residency position increase for 2023: 5 PGY-3 Enhanced Skills, and 10 PGY-1 (total 15 positions)
- Three new programs NOSM U will be starting in 2023:
 - PGY3 Addictions Medicine
 - Sports and Exercise Medicine, and
 - Obstetrics/Gynecology - collaborative program under UofT accreditation until 2025, at which time it will obtain NOSM U new program status (RCPSC new program application in progress)
 - Urology New Program Application preparation has begun. The PGME accreditation team, Instructional Designers and engaged Urology faculty are mapping out program requirements with a goal of submission to the RCPSC by April 30, 2023. This is on track to have a first resident intake in 2024.

Date: January 23, 2023

Committee Name: Undergraduate Medical Education Committee (UMEC)

**Submitted by: Lee Toner, MD, Associate Dean UME
for the February 16 2023 NOSM University Senate meeting**

The UMEC has once (January 10) and the UMECC has met twice (December 1 and January 5) since UMEC submitted its previous regular report to the Senate.

Highlights since the previous report:

At the January 10, 2023 UME Committee (UMEC) Meeting:

- Dr. Verma made a presentation to the committee titled “Leading the country in innovations in MD education” during which she encouraged the Program to commit to reconciliation, anti-racism, equity, diversity, and inclusion to develop a new contemporary innovative curriculum that incorporates modern assessment techniques and program evaluation methods. She provided an overview of some of the needs of future physicians and current trends in medical education that should be considered in this work.
- Some highlights from the draft accreditation Limited Site Visit report were shared with the group. The team was impressed with the organizational aspects of the visit and noted progress on many of the elements (less unsatisfactory elements).
- The 2022 MCCQE results were presented. The pass rate was 100% and overall NOSM University UME graduates were at or above average in all MCC dimensions of care and physician activities subscores. High performing and low performing items were highlighted.
- A follow up discussion was held around the Learner Wellness Survey with students to review and provide a progress report on the recommendations in the report.
- The following documents were approved:
 - o Phase 1 Interruptions to Student Attendance and Leaves of Absence Policy and Procedure and Checklist
 - o Fair and Timely Summative Assessment Policy and Procedure

At the December 1, 2022 UME Curriculum Committee (UMECC) meeting:

- Further discussion was held around the naming of the UME component of the special pathways in Rural Generalism, Indigenous Peoples’ Health and Wellness and the Francophone initiative. The previous term (“Collaborative Specializations”) was changed in favor of “Complementary Studies (CS)” to avoid any confusion with previously defined Council of Ontario Universities’ degrees and requirements.
- Discussion was held around the site selection process and site assignment for CS students and some potential unintended consequences.
- Curriculum renewal and content monitoring updates were presented:

- Themes 1 and 2 proposed changes to certain aspects of the CBL to ensure that basic concepts are covered before they are layered and applied in complex scenarios. They will work with Theme 3 and instructional designers to further develop this area.
- Theme 4 reported on the work of the Phase 1 Basic and Integrated Medical Sciences Curriculum Renewal Team.

At the January 5, 2023 UME Curriculum Committee (UMECC) meeting:

- Committee workplans for curricular elements for 2023-24 were presented and approved.
- A draft terms of reference for the Centralized Complementary Studies Committee (CCSC) was presented. This would be the proposed central governance committee of the UME components of all of the Complementary Studies.
- A “Curriculum Review and Change” template was presented and reviewed. This will allow curriculum leaders to follow a standardized and structured process to propose change in the curriculum that will integrate quality improvement and create feedback mechanisms.
- Emergency Medicine discipline report was provided.
- The IPHWCS Course Descriptions, developed and approved by Theme 1, were approved by the UMECC. Further discussions will be needed to determine resources needed to operationalize the proposed new courses.

Documents being submitted with this report for Senate information or vote on approval:

For Information:

- Fair and Timely Summative Assessment Policy and Procedure
- Curriculum Review and Change Form

Template for reporting under UMECC agenda item:
Curriculum Renewal and Content Monitoring (gaps and redundancies)

UME Curriculum Change Abstract

Creation date of this version of the template 2022 10 25

Committee or Clinical Discipline reporting:	
Submitted by:	
Contact info:	
Date of report:	
CONTENT	
<p>Curriculum monitoring: Using the searchable curriculum map, what are the gaps and redundancies you found</p> <p>How to search the Curriculum Map tip sheet</p> <p>Searching the Curriculum Map training video.mp4</p>	<p>GAP:</p> <p>Current State:</p> <p>Future State:</p> <p>DATA (Why?):</p> <p>Initial Source: SELECT</p> <p>Program Evaluation Location: <input type="checkbox"/> NA SELECT</p> <p>CURRICULUM MAP SEARCH: where and when is it taught currently:</p> <p>ASSESSMENT LOCATION AND TYPE:</p> <p>MCC OBJECTIVE REVIEW:</p>
EVALUATION	
<p>Outcome Target What overt data markers if the change attempting to improve and how will change be monitored?</p> <p>PERC Site on MyNosm</p>	<p>MCC OBJECTIVE:</p> <p>EVALUATION: What will be used to monitor change:</p> <p><input type="checkbox"/> Internal Student Assessment: _____</p> <p><input type="checkbox"/> External Student Assessment: _____</p> <p><input type="checkbox"/> Program Evaluation: _____</p> <p><input type="checkbox"/> External Review: _____</p>

Program Evaluation Resource Centre	<p>How quickly can it be evaluated: SELECT</p> <p>Governing/Monitoring group:</p>
DELIVERY/LEVELING	
<p>Curriculum initiatives/revisions/renewal: What are you working on to address gaps and redundancies?</p>	<p>CONTENT GAP (content doesn't appear/no explicit teaching): <input type="checkbox"/> DELIVERY GAP (content not supported by type of delivery): <input type="checkbox"/> LEVELING GAP (content is not supported in a leveled way) <input type="checkbox"/></p> <p>PROPOSED REVISION: <input type="checkbox"/>Phase 1:SELECT <input type="checkbox"/>Phase 2 <input type="checkbox"/>Phase 3 SELECT</p> <p>PROPOSED ASSESSMENT LOCATION AND TYPE: Proposed Delivery: <input type="checkbox"/>Small Group <input type="checkbox"/>Self directed <input type="checkbox"/>Lecture <input type="checkbox"/>Experiential <input type="checkbox"/>Simulation <input type="checkbox"/>Facilitated with Expert</p>
<p>Timetable considerations How will adjustments be made without adding hours to student timetable</p>	<p>Area content moving out:</p> <p>Area content moving in & delivery pedagogy:</p>
SOCIAL ACCOUNTABILITY/EQUITY/DIVERSITY	
<p>Social Accountability Considerations</p> <p>Narrative prompt/Lenses considered: Circle of Power and Privilege</p>	
PRIORITIZATION/RESOURCES	
<p>Resources required</p>	<p>Work plan implications:</p> <p>Budgetary considerations:</p>
<p>Timeline for change</p>	<p>Start date: End date/Implementation date:</p>
<p>Item(s) for discussion at UMECC</p>	<p>(Proposed Motion)</p>

Fair and Timely Summative Assessment					Class: B
Approved By:	UME Committee				
Approval Date: yyyy mm dd	2023 01 10	Effective Date:	2023 01 10	Review Date:	2026 12 01
Responsible Portfolio/ Committee:	UME / Phase 3 Committee				
Responsible Officer(s):	Associate Dean UME				

1.0 Purpose

This policy exists to ensure the NOSM University UME program has in place a system of fair and timely summative assessment of medical student achievement in each required learning experience. **Element 9.8 of the CACMS Accreditation Standards requires that all students receive their final assessment no more than six weeks after the end of a required rotation.**

This will allow students to monitor their performance and progress and to prepare appropriately to obtain expected learning outcomes. Completion of summative assessments earlier than the six-week deadline is required. The ideal time frame for completion of assessment forms is within one week after the end of the required learning experience.

2.0 Scope

For all required learning experiences of four or more weeks, students will receive feedback (via assessment forms, examinations results for example) within six weeks of the completion of the required learning experience. This policy applies to all assessments in the NOSM University UME program.

Note: The Winter Break period, when NOSM University is closed, does not count towards the six-week timeline for the release of assessments and final grades.

3.0 Definitions

A **required learning experience** is defined as a course, clerkship rotation, or longitudinal integrated clerkship of four or more weeks in duration, which the student is required to complete as a component of the UME program.

Assessments are used to measure student progress and performance of the required learning experiences as defined above.

4.0 Procedures

4.1 Assessment of Required Learning Experiences – Examinations, Quarterly Progressive Assessments (QPAs) and OSCEs

The Office of Assessment will ensure that students receive results within six weeks of completing an exam. If the timeline cannot be met, the Office of Assessment will notify the students of the delay.

4.2 Phase 1 – Assessment of Required Learning Experiences – Assessment Forms

The Office of Assessment receives student group assignments from Phase 1 Schedulers and assigns assessment forms using the approved UME electronic system. Follow up by the Office of Assessment for pending incomplete assessments is triggered at the end of each module, as follows:

- If, after two weeks, an assessment is not completed, a reminder will be sent to the faculty member to fill out the form.
- If, after four weeks, an assessment is not completed, a final reminder will be sent to the faculty member, as well as to
 - Theme 1 Chair for Theme 1 assignments
 - Module Coordinator
 - Phase 1 Assistant Dean
- If, after five weeks, an assessment is not completed, the faculty member's name is sent to
 - Associate Dean, UME
 - Director, Faculty Affairs (will notify the relevant Section Chair/Division Heads who will follow the Faculty Affairs Code of Conduct/Professionalism policies and procedures, as required)
 - UME Director of Assessment
 - UME Administrative Director, Curriculum and Learning Environment
 - UME Administrative Manager, Program Delivery
 - Phase 1 Scheduling Coordinators

- In alignment with Phase 1 Scheduling Guidelines for Small Group Sessions, this missed assessment will be tracked by the Phase 1 Scheduling Office and will be counted as one instance of a missed assessment.

4.3 Phase 2 – Assessment of Required Learning Experiences – Assessment Forms

Assessment forms are either distributed directly to the faculty or triggered by the student. Follow up by the Office of UME for pending completed assessments is triggered at the end of each quarter, as follows:

- One day after – email reminder is sent to faculty
- Two weeks after – email reminder is sent to faculty
- Three weeks after – list of faculty who have not completed assessments is sent to the Site Administrative Coordinators (SAC) for follow up with faculty
- Four weeks after – list of faculty who have not completed assessments is sent to the Phase 2 Director for follow up with faculty.
- Five weeks after – the Phase 2 Director sends the list of faculty who have not completed assessments to the Site Liaison Clinicians (SLC) for follow up with faculty
- At six weeks, the Phase 2 Director sends the names of the faculty who have not completed assessments to:
 - Associate Dean, UME
 - Division Head
 - Site Liaison Clinician or Theme Chair (in case of academic assignments)
 - Site Administrative Coordinator
 - Director, Faculty Affairs (will notify the relevant Section Chair/Division Heads who will follow the Faculty Code of Conduct/Professionalism policies and procedures, as required)
 - UME Director of Assessment
 - UME Administrative Director, Curriculum and Learning Environment
- Faculty who are consistently late with assessments will be brought to the attention of the appropriate Division Head.

4.4 Phase 3 Assessment of Required Learning Experiences – Assessment Forms

Assessment forms are either distributed directly to the faculty or triggered by the student. Follow up by the Office of UME for pending assessments is triggered by the end of a rotation (both core and elective rotations), as follows:

- One day after – email reminder is sent to faculty
- Two weeks after – email reminder is sent to faculty

- Three weeks after – individualized email sent by staff to preceptor and Clerkship Lead. Clerkship Lead will meet with preceptor to help remove barriers
- Four weeks after – individualized email sent by staff to: preceptor, Clerkship Lead, and Co-Director. Clerkship Lead will fill out form with available information from preceptor.
- Five weeks after – Staff send names of preceptors with outstanding assessment forms to: Clerkship Lead, Co-Director, Director of Assessment, and Faculty Affairs. The appropriate Co-Director will fill out the form with available information.
- **Appendix A** is a flowchart outlining this procedure.

NOTE: By forwarding names of preceptors to Faculty Affairs, the separate Faculty Affairs process will be initiated.

5.0 Roles and Responsibilities

In Phase 1, assignment of individual students or student groups for assessment is the responsibility of the Office of UME.

In Phase 2, assignment of student schedules and faculty teaching is the responsibility of the SAC in collaboration with the SLC and the Office of UME.

In Phase 3, assignment of student schedules and faculty teaching is the responsibility of the Hospital Coordinator in collaboration with the Clerkship Lead and the Office of UME.

Monitoring of completed forms for student promotion is followed up by the Office of Assessment.

Compliance for accreditation is monitored by the Office of UME.

6.0 Related Documents

The following are relevant to this policy and procedure:

- Faculty Code of Conduct
- Accreditation Element 9.8: Fair and Timely Summative Assessment
- Phase 1 Scheduling Guidelines for Small Group Sessions

7.0 Getting Help

Queries regarding interpretation of this document should be directed to:

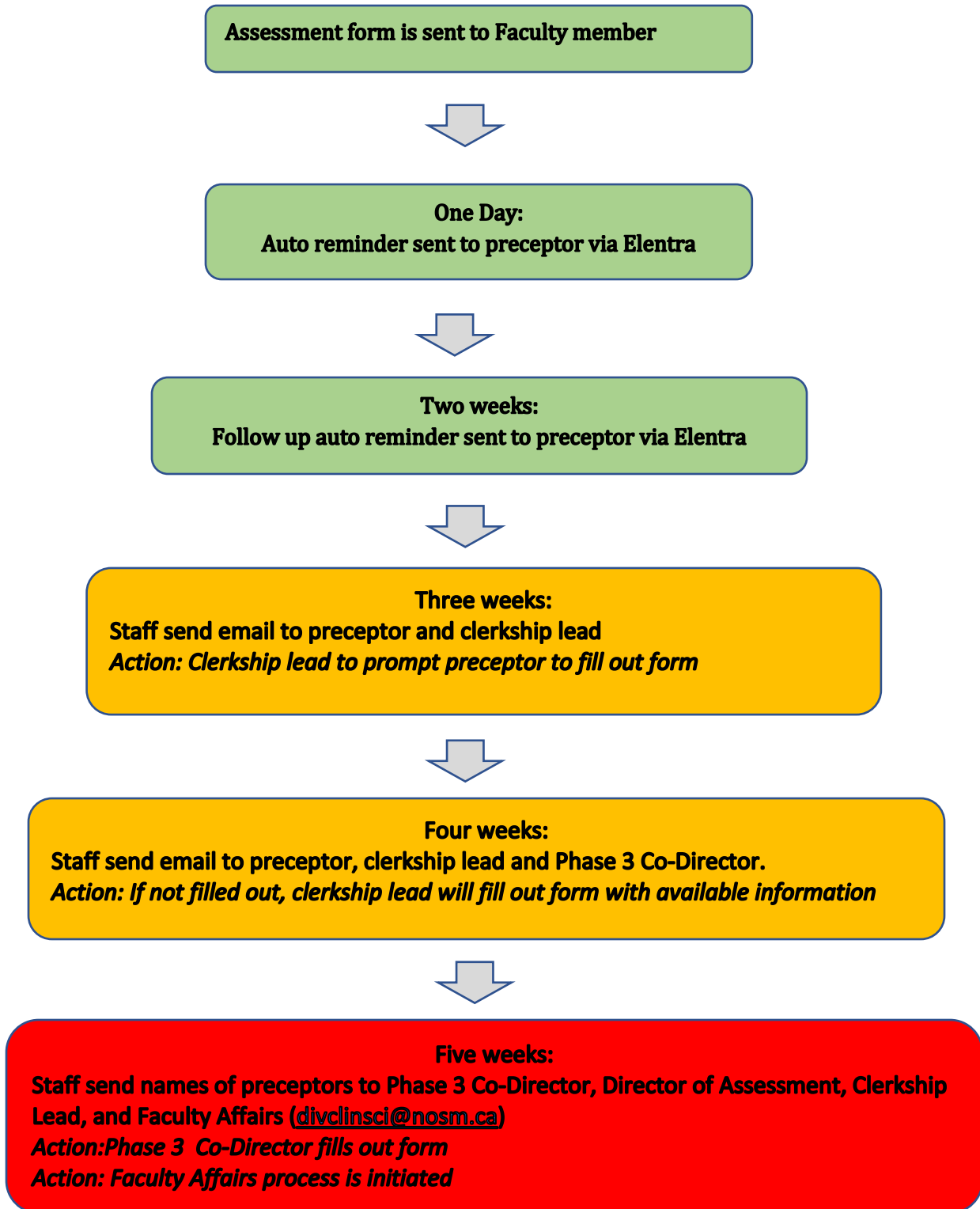
ume@nosm.ca

Attention: UME Director, Curriculum and Learning Environment

DO NOT REMOVE THIS VERSION RECORD FROM THIS DOCUMENT		
Version	Date yyyy mm dd	Authors/Comments
		Previous history of this document can be found in the archived version(s).
1.4	2022 12 05	Approved by P3C
1.4	2023 01 10	Approved by UMEC

Appendix A

Fair and Timely Assessment Feedback Procedure Phase 3 Flow Chart



Senate Elections Update – Report 2023

Dated: February 16, 2023

By Gina Kennedy, University Secretary

Results

- Senate nominations closed on January 13, 2023 with 59 responses for the positions available in the elected categories. Other categories such as students is identified below.
- Verification of faculty status confirmed by FA – January 18, 2023
- Notices and results sent email to acclaimed positions in Human, Medical, Francophone, Indigenous as well as the NODIP and PGME students.
- Final Voting in Clinical Sciences closed January 31, 2023, at Midnight - All candidates have been notified of the results.
- Any vacant seats will remain open until filled.

Elected Faculty Seats

In accordance with the power vested in the Board by the [NOSM University Act, 2021 \(the Act\)](#), proclaimed in full force on April 1, 2022 (Regulations) the documentation contained herein was approved by the NOSM University Senate on April 7, 2022.

The Bylaws (2022 12 15) are designed to provide a reference on Senate operations, structure, and policies at NOSM University. The Senate is responsible for oversight of the University's academic programs in accordance with the Act and By-Laws.

December 19, 2022 – January 13, 2023 - call was for the following:

- Clinical Sciences Division (24 seats)
- Medical Sciences Division (12 seats)
- Human Sciences Division (12 seats)
- Indigenous Academics self-identified (4 seats)
- Francophone Academics self-identified (4 seats)

Results By Division/Category

Clinical Sciences – The election closed at 12 PM EDT on January 31, 2023. A total of 207 eligible ballots were cast. In this election, there were 31 nominations for the 24 seats available. The results are as follows with the top 24 candidates receiving the highest number of votes:

- 1 Aidan Wharton
- 2 Maurianne Reade
- 3 Thomas Crichton
- 4 Meghan Garnett
- 5 Mark Mensour
- 6 Roy Kirkpatrick
- 7 Frank Potestio

- 8 Adedayo Alabi
- 9 Eliseo Orrantia
- 10 Pankaj Bhatia
- 11 Colin Rumbolt
- 12 Deborah P Saunders
- 13 Frank Chi
- 14 Taylor Loughheed
- 15 Hazem Elmansy
- 16 Grace Ma
- 17 Michael B. Wilson
- 18 H. Rayudu Koka
- 19 Joseph C. Del Paggio
- 20 Prashant A. Jani
- 21 Sally Pauline Prystanski
- 22 Gayle Adams-Carpino
- 23 Ahmed Kotb
- 24 Anita Perri

Medical Sciences – 11 acclaimed (1 seat open)

Listed in alphabetical order:

1. Neelam Khaper
2. Tom Kovala
3. Simon Lees
4. David MacLean
5. Alex Moise
6. Brian Ross
7. Zach Suntres
8. Christopher Thome
9. Sujeenthara Tharmalingam
10. Marina Ulanova
11. Chris Verschoor

Human Sciences – 8 acclaimed (4 seats open)

Listed in alphabetical order:

1. Robert Barnett
2. Elaine Hogard
3. Geoffrey Hudson
4. Joseph William LeBlanc
5. Marion Maar
6. Darrel Manitowabi
7. Patricia Smith
8. Ryan Tonkens

Francophone Academics - 4 Acclaimed (0 seat open)

Listed in alphabetical order:

1. Amel Abdallah
2. Alex Anawati
3. Stephen Bignucolo
4. Nicole Jeanne Marie Ranger

Indigenous Academics – 4 Acclaimed (0 seats open)

Listed in alphabetical order:

1. Allyson Dill (Clinical Sciences)
2. Rebekah Neckoway (Clinical Sciences)
3. Lorrilee McGregor (Human Sciences)
4. Kona Williams (Clinical Sciences)

Student Category

Health Sciences (2 Seats) (1 seat available)

1. Elizabeth Griffin (NODIP)
2. Vacant

Residents (PGME) (2 Seats) (0 seats open)

1. Destiny Lu-Cleary (1 year with renewable 1 year)
2. Stone Lee (1 year)

MD Students (3 Seats) ** New MD Student Elections will be held by the NOSM SC in Spring 2023

1. Jocelyn Armit
2. Camille Hamm
3. Justin Roy

External

2 Individuals Appointed by Senate – Call to go out After February Meeting

Results By Division/Category

Ex-Officio

Position/Title:	
President	Dr. Sarita Verma
Provost, VP Academic	Dr. Céline Lariviere
Vice Dean Research Innovation and International Relations	Dr. David Marsh
Vice Dean Clinical Relations	Dr. William McCready
Associate Dean Undergraduate Medical Education	Dr. Lee Toner
Associate Dean Postgraduate Education	Dr. Rob Anderson
Associate Dean Faculty Affairs	Dr. Harshad Telang
Associate Dean Continuing Education and Professional Development	Dr. James Goertzen
Assistant Dean Admissions	Dr. Owen Prowse
Assistant Dean Graduate Studies	Dr. Alain Simard
Assistant Dean Research	Dr. TC Tai
Director, Health Sciences Library	Sophie Regalado
Registrar	Miriam Cain
Heads of the Academic Divisions	Dr. Barb Zelek (Clinical Sciences) Dr. Douglas Boreham (Medical Sciences) Dr. Elizabeth Levin (Human Sciences)
Academic Indigenous Health Education Committee	Dr. Joseph LeBlanc (current Chair)

Senate 2023 – Call for External Appointments Notice

Dated (to Senate for Information – February 2023)

By Gina Kennedy, University Secretary

Subject: External Appointments (2) NOSM University Senate (Call for Nominations)

Greetings, we are in the process of completing the composition of the new NOSM University Senate. We require the following:

- Two (2) individuals appointed by the Senate who:
 - are members of the teaching staff of a university in Ontario, but not members of the Teaching Staff of the University; and
 - are not engaged in the teaching of medicine or health sciences.

Section 3.4 [NOSM University Senate Bylaw](#) - In order that the Senate membership is as broadly representative of the University's academic community as possible, the various constituencies shall be expected to consider, and strive to reflect, gender balance, and the diversity of academic and cultural traditions when choosing or electing their Senate representatives.

Notice:

If you share NOSM University's commitment to improve health care access for the people and communities in Northern Ontario, this is an ideal opportunity for you. NOSM University's vision of Innovative education and research for a healthier North means we remain steadfast in our commitment to providing high quality education to physicians and health professionals, and continue to be a leader in distributed, learning-centred, community-engaged education and research.

The University Secretary invites those interested to send their name as well as a **short 150-word statement** giving their qualifications, discipline and/or the reasons for their interest, via online before January 13, 2023, at Noon.

The 3-year term will commence after March 31, 2023, pending confirmation of Senate. The recommendation of 2 candidates will be presented to the Senate.

Key Dates:

- February 17, 2023 – **Nomination Period open** – [Link to Interest to Nomination Form](#)
- March 6, 2023 – **Nomination Period closes** at Noon.

Approach - Algoma U, Hearst U, Lakehead, Laurentian, Nipissing

Senate 2023 – Call for NOSM University Speaker and Deputy Speaker

Dated: February 16, 2023

By: Gina Kennedy, University Secretary

Sample Call for Speaker and Deputy Speaker for the new Senate.

Recruitment will begin after the February meeting to start at the first meeting of Senate.

Recommendation and wording for call:

Subject: Speaker and Deputy Speaker - NOSM University Senate (Call for Nominations)

Greetings we are in the process of completing the composition of the new NOSM University Senate. We require the following:

- One (1) Speaker of Senate
- One (1) Deputy Speaker of Senate

Section 7.0 [NOSM University Senate Bylaw](#) – OFFICERS

7.1 The Senate shall appoint the following Officers: (1) Speaker; and (2) Deputy Speaker.

7.2 The Speaker shall, when present, preside at all Senate meetings and shall represent the Senate as may be required or appropriate.

7.3 In the absence of the Speaker, the Deputy Speaker shall fulfill the duties and responsibilities of the Speaker. In the absence of the Secretary, the Deputy Speaker shall record minutes of a Senate meeting.

7.4 The Speaker and Deputy Speaker shall be elected at a June Senate meeting from among the Teaching Staff members of the Senate, and shall hold office for two academic years, renewable once for a further term of two academic years. **

The University Secretary invites those interested to send their name as well as a **short 150-word statement** giving their qualifications, discipline and/or the reasons for their interest, by email, to Gina Kennedy gkennedy@nosm.ca before **DATE at Noon.**

Senate Executive Committee

Approval Authority: Senate

Reports To: Senate

Established: 2022 10 06

Amendments: (new Senate)

1.0 Purpose

To review and make recommendations to Senate, and approve as required, policies, regulations, and requirements pertaining to curriculum, admissions, and studies.

2.0 Responsibilities

The Senate Executive Committee's duties are to:

1. Arrange the agenda and plan the forthcoming business of Senate.
2. To review academic governance practices of the University to ensure that the principles of collegial governance as vested in Senate are followed at all levels of academic governance, and to make recommendations to Senate for change when appropriate.
3. To advise Senate on matters of academic governance.
4. To review periodically the academic governing documents of the university, Senate and the various Senate committees and make recommendations to Senate for development and/or change where appropriate.
5. To recommend to the Senate the number, size, and terms of reference of standing committees of the Senate.
6. To act as a Nominating Committee for Senate committees and appointments.
7. Make decisions on such matters as the Senate may delegate to it.

Any actions under this authority are reported to the Senate at its next meeting. The SEC may create ad hoc committees to develop any of the responsibilities above.

3.0 Membership

- President and Vice-Chancellor (Chair)
- Provost (Vice Dean Academic) (Vice Chair)
- University Registrar
- Three Senators appointed from the elected Teaching Staff
- One Senator appointed from the elected learners
- Speaker of Senate [or in the absence of the Speaker, the Deputy Speaker of Senate]
- University Secretary (non-voting)

The term of a member of Senate Executive is coterminous with the term on Senate.

4.0 Quorum and Voting

The Quorum is 50% of the membership, with at least one elected faculty member present. Voting shall be by simple majority.

5.0 Reporting

The committee reports to the Senate.

6.0 Review

These terms of reference will be reviewed every 3 years at minimum.

Review Period: Annually or as required

Next Review: 2024 09 09

To: Senate**Date:** February 16, 2023**From:** Ray Hunt, VP Administration and COO & Lyne Aubry-Yates Director HR**Subject:** Statement on Free Speech**Action Required:** ☐ INFORMATION ☒ APPROVAL/DECISION

Summary and Background

The Minister of Colleges and Universities announced on August 30, 2018, that publicly funded colleges and universities must by January 1, 2019, develop, implement and comply with a free speech policy that meets the minimum standard set by the minister. The objective of the Ontario Campus Free Speech Policy is to ensure that all colleges and universities have a strong and clear policy that is consistent across institutions.

Prior to becoming a medical university, NOSM had a posted statement on Free Speech on its website which fell under the auspices of Lakehead University and Laurentian University and their policies and procedures. Since becoming a university, Administration has been working closely with the Ministry of College and Universities (MCU) and HEQCO and was granted an extension to comply with our new policy requirements. As a new University, NOSM U is required to provide a statement on Free Speech under the Higher Education Quality Council of Ontario Act (HEQCO), 2005. Institutions are required to submit to HEQCO annual reports detailing the implementation of their free speech policies.

Legislative Context - O. Reg. 336/06: [Higher Education Quality Council of Ontario](#)

Along with the statement approved by Senate there is a legislative requirement to accompany and post onto the website illustrating how the “statement” meets the legislative requirement in order for it to be in compliance with the Health Quality Council. Accompanying this briefing note and statement, is the document entitled ‘Free Speech Documents/Policies - Framework’ (for information), that will accompany the Free Speech Statement online.

Due to the constricted time frame for NOSM University to comply with the Ministry, there is a request to waive the first reading.

MOTION #1: Moved by Dr. Sarita Verma / Seconded By

Moved that the Senate herein approve the recommendation to waive the first reading.

MOTION #2: Moved by Dr. Sarita Verma / Seconded By

Moved that the Statement on Free Speech be approved as presented.

Consulted Sources

- Unit 1 - OPSEU

Communications Strategy

- Presentation to the Management Group and training as needed.
- Announcement in the NOSM University Pulse”
- Posting to the public website Statement on Free Speech
<https://www.nosm.ca/about/administrative-offices/vpadministration/statement-on-free-speech/>
- Submit to the Board of Governors for information for May 17, 2023 meeting.
- Update and communicate with HQC on statements and requirements at least on an annual basis or as required.
- Submit to various groups within NOSM University for dissemination broadly i.e. NOSM Student Council, programs, and other committees and groups.

Implementation Strategy

This statement will be implemented throughout the University via:

- The communication plan is outlined above.
- Annual reporting to Higher Quality Council as required.
- Inclusion in the University's online Policy Library (in development)
- University's Policy Awareness Online Training Course (in development)
- Information sessions provided to staff by a member of Human Resources

Attachments/Appendixes

- Statement on Free Speech

Statement on Free Speech

Approval Authority: Senate

Established On: 2023 02 16

Amendments: [new]

Category: Administration

Free Expression

Freedom of thought, association, and expression are fundamental principles of an open, fair, and inclusive campus, and are core to the discovery, critical assessment, and effective dissemination of knowledge. As history clearly demonstrates, these freedoms establish conditions necessary for critical thought, and for diverse voices to be heard without the fear of repression or reprisal. They are vital to the creation of knowledge, and to challenging the improper use of power.

NOSM University unequivocally embraces the principles of free expression required in an academic environment. The university supports the expression, testing, and challenging of a range of perspectives and ideas, including those that may be deemed difficult, controversial, or extreme. As an institution of higher learning, NOSM University strives to instill throughout its community the ability to think critically, express ideas clearly and persuasively, and articulate positions that are based on reason, evidence, and frameworks of knowledge. The university is distinct from a public square, or an online forum as an academic institution it is committed to advancing intellectual excellence rooted in diversity of thought in an inclusive learning environment.

Inclusive Freedom

As an institution that is deeply committed to free expression, diversity, equity, and inclusion, the NOSM University community will sometimes be divided over ethical, social, and pedagogical obligations. These disagreements reflect the profound differences of opinion that exist regarding the tension between free expression and other fundamental values and principles. The university acknowledges that members of its community will sometimes struggle with these issues and will even voice dissent about the merit of particular speakers or subject matter in advancing intellectual inquiry or critical discourse and dialogue. Nonetheless, NOSM University challenges the idea that free expression and the goals of diversity, equity, and inclusion must be at odds with one another. Instead, the university embraces the concept of “inclusive freedom” which espouses a commitment to the robust protection of free expression, and the assurance that all members – including those who could be marginalized, silenced, or excluded from full participation – have an opportunity to meaningfully engage in free expression, inquiry, and learning.

NOSM University recognizes that at times free expression may harm and/or further marginalize community members from visible and invisible minority groups, including, but not limited to those from groups based on Indigeneity, class, race, ethnicity, place of origin, religious creed, spiritual belief, sexual orientation, gender identity and expression, age, and ability. In such cases, the university encourages its community members to respond with an educational and intellectual approach that increases awareness

and consideration of diverse positions. The university reaffirms its commitment to creating an inclusive environment for all NOSM University community members, and to providing access to services that support well-being and safety from physical harm.

Some challenging cases of free expression will have to be navigated, but it is not the role of the university to censor speech. Rather than restricting speech, NOSM University is committed to supporting an open and inclusive environment that also protects free expression. Community members are free to reject and vigorously contest ideas while still recognizing the right to express or hear those ideas. The university aspires for its community to engage in better speech whereby members strive for a high ethical and intellectual standard for open and constructive discourse.

Limits and Considerations

Free expression is never without limits. Canada's legal frameworks restrict illegal forms of expression such as threats, defamation, discrimination, harassment, unjustified and substantial invasion of privacy and confidentiality, and hate speech. These limits apply to speech on campus in the same way as they apply elsewhere. The university reserves the right to reasonably manage the time, place, and manner of expression to ensure that it does not disrupt the ordinary activities of its community or impinge upon the physical safety of its members. However, this administrative discretion should not be exercised in a manner inconsistent with NOSM University's overarching commitment to free expression.

Campus Context

Context is an important consideration in matters of free expression. Inside the classroom, the primary focus is teaching and learning, which must align with the fundamental principles of academic freedom as articulated in the Policy on Academic Freedom and Integrity of Research and the Academic Freedom Article (1.3) in the NOSM Academic and Professional Staff Collective Agreement (Unit 1, OPSEU NOSM University Local 677). The commitment to inclusive freedom extends into the classroom, where all students should feel engaged, included, and heard. In an environment that emphasizes intellectually challenging content, there may be times when instructional material or discussions challenge students' worldviews and identities. However, these moments can be mitigated by strong and balanced pedagogy where openness and respect for human dignity prevail. Students also have the right to expect classrooms that are free from personally directed attacks on their individual character, motives, or attributes.

In spaces outside of the classroom, NOSM University community members can actively participate in events, forums, and discussions at their own discretion. When confronted with ideas or viewpoints with which they disagree, community members may choose to dissent through, for example, participating in debate, hosting alternative events, inviting speakers to express opposing views, and/or engaging in non-violent protests. The development of such constructive strategies contributes to individual intellectual growth and serves as preparation for ongoing civic engagement. At the university, all forms of expression should be undertaken in a manner that also recognizes the free expression rights of others.

Our Collective Responsibility

All members of the NOSM University community including administrators, faculty, staff, and students share a collective responsibility to build, maintain, and continuously protect an inclusive and respectful institutional culture that champions free expression in the pursuit of knowledge. By supporting free expression in this constructive and pedagogically sound way the university can fulfill its mission, preparing graduates to engage with difficult ideas and challenge the world in all its complexity. Complaints in

relation to NOSM University's execution of these policies can be brought forward to: Ray Hunt, Vice President, Administration and Chief Operating Officer at ray.hunt@nosm.ca or 705-662-7147.

This statement does not amend or negate duties and obligations to and of the University as stated in other University policies or in collective agreements between the University and employee groups, including those regarding the University's commitment to academic freedom.¹

Supporting Documents

The University has existing policies and procedures including but not limited to the Human Rights, Anti-Discrimination and Harassment Policy, the UME Code of Student Conduct and the Committee to Support Student Professionalism (CSSP) Procedures Document: Reporting, investigating, and grading student professionalism, the University's Policy on the Responsible Conduct of Research the Policy on Academic Freedom and Integrity of Research and the Academic Freedom Article (1.3) in the NOSM Academic and Professional Staff Collective Agreement (Unit 1, OPSEU NOSM University Local 677).

Also in support of this statement is the Free Speech Documents/Policies – Framework.

¹ NOSM University has been inspired by, and adapted, this statement from that of Wilfred Laurier University.

Statement on Free Speech – Documents-Policies Framework

Approval Authority: Vice President Administration and COO

Established On: 2023 02 16

Amendments: [new]

Category: Administration

REQUIREMENT	RELEVANT DOCUMENT / POLICY	RELEVANT LANGUAGE
a. A definition of freedom of speech	Statement on Free Speech	Freedom of thought, association, and expression are fundamental principles of an open, fair, and inclusive campus, and are core to the discovery, critical assessment, and effective dissemination of knowledge. As history clearly demonstrates, these freedoms establish conditions necessary for critical thought, and for diverse voices to be heard without the fear of repression or reprisal. They are vital to the creation of knowledge, and to challenging the improper use of power.
b. Principles based on the University of Chicago Statement on Principles of Free Expression.	See policies under b.i. to b.iv. below.	
b.i. Universities and colleges should be places for open discussion and free inquiry.	NOSM University Act, 2022 UME Code of Student Conduct CSSP Procedures Document	to “provide undergraduate and post-graduate medical health education and other programs and, in doing so, advance the highest quality of learning, teaching, research and professionalism” (s.16). “NOSM University unequivocally embraces the principles of free expression required in an academic environment. The university supports the expression, testing, and challenging of a range of perspectives and ideas, including those that

	Statement on Free Speech	may be deemed difficult, controversial, or extreme. As an institution of higher learning, NOSM University strives to instill throughout its community the ability to think critically, express ideas clearly and persuasively, and articulate positions that are based on reason, evidence, and frameworks of knowledge.” (Statement)
b.ii the university/college should not attempt to shield students from ideas or opinions that they disagree with or find offensive.	Statement on Free Speech	“it is not the role of the university to censor speech. To grant the institution such power would set a dangerous precedent. Even if institutional censorship were deemed acceptable in one context, there is no guarantee that such restriction would be applied fairly or wisely in other contexts, or as power changes hands over time. Rather than restricting speech, Laurier is committed to supporting an open and inclusive environment that also protects free expression.” (Statement)
While members of the university/college are free to criticize and contest views expressed on campus, they may not interfere with the freedom of others to express their views.	Statement on Free Speech	“Community members are free to reject and vigorously content ideas while still recognizing the right to express or hear those ideas.” The Statement further asserts that “When confronted with ideas or viewpoints with which they disagree, community members may choose to dissent through, for example, participating in debate, hosting alternative events, inviting speakers to express opposing views, and/or engaging in non-violent protests. ... At the university, all forms of expression should be undertaken in a manner that also recognizes the free expression rights of others.” (Statement)
b.iv. Speech that violates the law or constitutes harassment or a threat is not allowed.	Statement on Free Speech Human Rights, Anti-Discrimination, and Harassment Policy	“Canada’s legal frameworks restrict illegal forms of expression such as threats, defamation, discrimination, harassment, unjustified and substantial invasion of privacy and confidentiality, and hate speech. These limits apply to speech on campus in the same way as they apply elsewhere.” (Statement)
c. That the college/university uses existing mechanisms to handle complaints and ensure compliance. Complaints that remain	NOSM Academic and Professional Staff Collective Agreement (Unit 1, OPSEU NOSM University Local 677).	Any complaints relating to administrative actions and decisions, including the application of university policies, may be referred to the Ontario Ombudsman. The university will continue to work with the Ontario Ombudsman’s office for any

unresolved may be referred to the Ontario Ombudsman.	Human Rights, Anti-Discrimination, and Harassment Policy	complaints that cannot be resolved through internal processes.
d. The institution shall prepare an annual report on implementation progress, publish it online and submit it to the Higher Education Quality Council of Ontario (HEQCO).	N/A	Annual Reports will be posted on the web. https://www.nosm.ca/about/administrative-offices/vpadministration/statement-on-free-speech/

See NOSM University Statement on Free Speech

<https://www.nosm.ca/about/administrative-offices/vpadministration/statement-on-free-speech/>

To: Senate**Date:** February 16, 2023**From:** Gina Kennedy University Secretary**Subject:** RULES OF PROCEDURE AT SENATE MEETINGS**Action Required:** ☐ INFORMATION ☒ APPROVAL/DECISION

SUMMARY

- Rules of Procedure in support of By-Law No. 1, section 9 and 10.
- Once approved by the Senate will be included in orientation documents and posted to the site.

Important to note –

For individuals who are not members, Senate meetings are open, however, to attend open sessions, other than by invitation, requests shall be made to the University Secretary [governance@nosm.ca]. All individuals in attendance at any Senate meeting shall observe rules of decorum, and the Speaker may require any individual to leave any meeting if, in the discretion of the Speaker or a majority of the members, such individual acts contrary to good order and decorum.

Those in attendance shall not be permitted to use cameras or other electronic recording equipment or broadcast proceedings of the Senate unless permission is granted by the Speaker, President or a majority vote of the Senate and subject to such conditions as the Senate may impose. Senate meetings may be recorded by the University Secretary for minute taking purposes.

Agenda and Materials are normally posted below a week in advance of the meeting. Meetings are virtual unless otherwise noted.

Recommendation

Moved by _____ / Seconded by _____

Moved that the RULES OF PROCEDURE AT SENATE MEETINGS policy be approved as presented.

Attachments/Appendixes

- Draft policy

RULES OF PROCEDURE AT SENATE MEETINGS

Approval Authority: Senate

Established On: **NEW Feb 2022**

Amendments: none

Category: Senate - Academic

1.0 PURPOSE

Rules of Procedure adopted by the Senate in support of By-Law, section 9 and 10.

2.0 RECOGNITION

After the Speaker and or Deputy Speaker (herein referred to as Speaker) has called the meeting to order, only one member should speak at a time, and only after being recognized by the Speaker.

3.0 AGENDA AND GENERAL DISCUSSION

The Speaker should follow the agenda, which should provide an opportunity to correct the minutes of the previous meeting and approve them, approve the consent agenda (addressed under item 3.1), which shall become the order of business unless a motion to amend the agenda is made and adopted.

Unless otherwise specified in rules of procedure or By-laws, Bourinot's Rules of Order, in its most recent edition, shall govern. These exist to ensure that meetings proceed smoothly and democratically. The rules of order are intended to facilitate equitable participation, not limit it.

Bourinot's Rules of Order¹ are relied on by the Senate and Board of Governors at NOSM University. In matters of dispute not covered by these rules, the Speaker's decision will prevail unless overturned by a motion properly put and passed.

3.1 Consent Agenda

A consent agenda will allow the Senate to approve routine, procedural or non-controversial items together without needing to vote repeatedly on individual motions. Consent agenda items usually do not require discussion or explanation prior to the taking action, or they have already been discussed at a previous meeting and are being brought forward again for formal approval.

Items that are often seen on consent agendas include:

- ✓ Approval of the minutes

¹ https://www.nosm.ca/wp-content/uploads/2021/04/Bourinots_at_a_glance.pdf

- ✓ Housekeeping amendments to previously approved policies or previously approved standing committee terms of reference.
- ✓ Committee reports that are presented for information.
- ✓ Routine reports provided for placing them on record.
- ✓ Non-controversial appointments and renewal

Consent agendas are intended to assist with time management at meetings and ensure that there is sufficient opportunity for the consideration and discussion of policy and strategy matters. Consent agendas also help pivot the focus of meetings from process to discussion, which helps better leverage the expertise of the Council and strengthens the quality of governance.

Items removed from the consent agenda will be considered in the normal sequence of the agenda or as noted by the Speaker.

All Members are supplied with the appropriate documentation for each item, and all items on the Consent Agenda will be approved by means of one motion.

4.0 MOTIONS and ITEMS FOR ACTION

All motions and resolutions shall be preceded by a report and/or briefing note, that is to be submitted to the University Secretary in time to be included in the agenda circulated before the next meeting.

A member who wishes a definite decision may secure recognition from the Speaker and make a motion specifying the proposal. The Speaker may request motions as required to aid the discussion.

A motion must be seconded before the subject matter of the motion is open for debate, and all discussion must apply to it until disposed of, except as provided below. When every member who wishes to speak has done so, the Speaker shall call for a vote.

The Senate's general custom permits the withdrawal of a motion by consent of the mover and seconder, but if either objects the motion must be put to a vote. This applies to substantive motions and amendments.

Motions dealing with procedure shall have priority over other motions. Motions to adjourn if the time for the next meeting has been set, to postpone a decision of a subject to a definite time, or to open or close nominations must be voted upon without debate or amendment.

The Speaker may summarize discussions and present alternatives for consideration when no motion is pending.

In the course of debate the motion may be amended in various ways, or action may be taken to delay or defer its effect, but it must remain before the meeting until it is finally disposed of in one way or another.

When a vote has been taken and the motion declared either carried or lost, that decision becomes formally the decision of the body in question and is so recorded. A question once decided cannot be brought up again at the same meeting.

Amendments

An amendment to a motion must fall within one of the following categories:

- a. The deletion of certain words
- b. The addition of certain words
- c. The deletion of certain words and the substitution of others in their place.

An amending motion which would nullify the main motion is not an amendment and cannot be introduced. There cannot be more than two amendments before the meeting at one time, but when one of these has been accepted or rejected, another amendment may be introduced but only if it is different in purpose from one previously defeated.

Voting is in the following order:

- a. On the amendment to the amendment, or the second amendment
- b. On the amendment
- c. On the motion if amendments have been defeated or on the motion as amended if an amendment has carried.

Ordinarily, no member shall speak more than once to the same question (and then not longer than 3-5 minutes unless permitted by the chair), but the mover shall have the right of replying after all the members who choose to speak have spoken. A member may, at any time, with the permission of the Speaker, explain a material part of the speech which may have been misunderstood.

At meetings of the Senate only Senators may move and second motions, propose amendments and vote on amendments and motions.

Point of Order

Only on a point of order or privilege can a member interrupt another member who is speaking, except that with the consent of the Speaker questions may be asked. If a Senator feels that improper language has been used, an irrelevant argument introduced, or a rule of procedure broken, the member is entitled to "rise to a point of order", interrupting the speaker. The point of order must be stated definitely and concisely, and the Speaker shall decide without debate, although the Speaker may ask opinions. The Speaker's ruling may be appealed by the member who has risen to a point of order and, if so, the Speaker states the decision and the point of appeal. The Speaker then puts the question which is

not debatable: "Shall the decision of the Speaker stand?". A simple majority decides the issue. This merely settles a point of procedure and is not a vote of confidence in the Speaker.

Question of Privilege

If a Senator feels that a statement reflects their reputation or that of the Senate, the Committee, or the University, the member is entitled to raise a "question of privilege". The procedure is the same as for a point of order.

General

On special motions, the following procedure shall prevail:

- a. Voting To adjourn before business is complete must be seconded (debatable as to time only)
- b. To take a recess (not debatable)
- c. To raise a question of privilege (personal - not debatable)
- d. To lay on the table (not debatable)
- e. To limit or extend the limits of debate (not debatable)
- f. To postpone to a definite time (debatable as to time only)
- g. To amend (debatable).

Voting

All Senators, including Ex Officio members, have full voting rights. Voting rights are limited to those Senators present at the time of the vote.

When a vote is taken in the Senate, due to the hybrid nature of the virtual meetings, the Speaker may ask for any opposition to the motions or any abstentions. Any Senator may require that the Senator's own vote be reported in the Minutes. If not requested, only the result will be noted.

For meetings whenever the Speaker is in doubt as to the result or if any member requests a count prior to the vote being taken, the votes will be counted, or an electronic method will be used. For electronic votes, voting shall be by email or other electronic means identified by the University Secretary.

For elections involving more than one candidate, voting shall be by a means that does not allow members eligible to vote to identify how any other member voted.

5.0 First Reading/Second Reading

Generally, Senate accomplishes the passage of new proposals, policies, other documents in two readings. At the first reading, the presentation of the proposed document is discussed. At the second (or future) meeting, further discussion may take place and the vote on the document(s) can be entertained. Any changes to this are at the discretion of the Speaker and or the Senate.

6.0 ATTENDANCE

To attend open sessions, other than by invitation, requests shall be made to the University Secretary. All individuals in attendance at any Senate meeting shall observe rules of decorum, and the Speaker may require any individual to leave any meeting if, in the discretion of the Speaker or a majority of the members, such individual acts contrary to good order and decorum.

Those in attendance shall not be permitted to use cameras or other electronic recording equipment or broadcast proceedings of the Senate unless permission is granted by the Speaker or a majority vote of the Senate and subject to such conditions as the Senate may impose. Senate and Committee meetings may be recorded for minute taking purposes.

Guests must identify themselves prior to the meeting and may speak by addressing the Speaker, but not vote. Anyone attending a meeting that does not identify with the University Secretary or the Speaker is subject to being removed from the meeting, until such time as they identify themselves with their legal name.

7.0 INTERPRETATION

Questions of interpretation or application of this policy or its procedures will be referred to the University Secretary governance@nosm.ca.

8.0 RELATED DOCUMENTS

University Documents and Information

- By-law
- Legislation and Information
- NOSM University Act

AUTHORITIES AND OFFICERS

The following is a list of authorities and officers for this policy:

- a. Approving Authority: Senate
- b. Responsible Officer: Speaker or Deputy Speaker
- c. Procedural Authority: Speaker or Deputy Speaker
- d. Procedural Officer: University Secretary

Review and Revision History

Review Period: 3 years

Date for Next Review: 2026 01

To: Senate

Date of Meeting: February 16, 2023

Submitted By: Miriam Cain

Responsible Registrar's Office
Portfolio:

Subject: Academic and Fee Schedule 2023-2024 and University Regulations

☒ For Approval☐ For Recommendation☐ For Discussion**BACKGROUND:**

(1) The Academic Schedule outlines the deadlines learners and Faculty must keep for the university to maintain registration, learner records which includes final grades, and student accounts. This Academic schedule that will be applied to learners registered in courses at NOSM University in the MD program and Graduates Studies.

The academic schedules and been approved by administration and Associate/Assistant Deans at both Graduate Studies and the MD program.

(2) The Academic Fee Schedule outlines the tuition and ancillary fee schedules that will be applied to students attending NOSM University in the MD program, Graduates Studies, and the Northern Ontario Dietetic Internship Program (NODIP).

The Ontario government has frozen Tuition Fees again this academic year and thus no increase in tuition will be taking place. The changes to the Academic Fee schedule from 2022-2023 are:

- a. NODIP tuition has been increased from \$2500 to \$3000 and the Student Council Health Plan will now be included in the ancillary Fees for NODIP students.
- b. MMS tuition for Domestic Students has decreased from \$5000 per term to \$3,983.50 per term.
- c. the Student Council Health Plan fees have increased to \$409.43 according to plan usage

(3) Standard university regulations are required to ensure that payments are received according to the payment fee schedule deadlines. Registration in courses triggers tuition and ancillary fee charges on a learner's account. The proposed University Regulations speak to timely registration, payment of fees and the consequences of past-due accounts.

MOTION: Move that the Senate approve the following:

Academic Schedule 2023-2024

Academic Fee Schedule 2023-2024
University Regulations

SUPPORTING MATERIALS:

Academic Schedule 2023-2024
Academic Fee Schedule 2023-2024
University Regulations

Academic Fee Schedule 2023-2024

MD Program Tuition and Ancillary Fees

Fee Description	Year 1	Year 2+
Annual		
Tuition Fees	\$23,247.00	\$23,247.00
Ancillary Fees	\$799.48	\$719.48
Total Annual Fees	\$24,046.48	\$23,966.48

MD Program Payment Schedule

Payment	Due Date	Year 1	Year 2+
Deposit		-\$1,000.00	
1 st Installment (50% Total Fees less Deposit)	August 15, 2023	\$11,023.24	\$11,983.24
2 nd Installment (50% Total Fees)	December 15, 2023	\$13,023.24	\$11,983.24
Total Annual Fees		\$24,046.48	\$23,966.48

*First year students pay a deposit of \$1000 on admission which credited to their student account

MD Program Ancillary Fee Details

Fee Description	Year 1	Year 2+
NOSM U Ancillary Fees		
Student Health and Wellness Fee	\$100.00	\$100.00
Campus Safety Fee	\$50.00	\$50.00
Subtotal:	\$150.00	\$150.00
NOSM U Student Council Ancillary Fees		
Student Health Plan**	\$409.43	\$409.43
Canadian Federation of Medical Student (CFMS Dues	\$80.00	-
Administrative Fee	\$29.89	\$29.89
Executive Portfolio Fee	\$130.16	\$130.16
Subtotal:	\$649.48	\$569.48
Total Ancillary Fees:	\$799.48	\$719.48

* opt out options available

Graduate Studies Domestic Tuition and Ancillary Fees

Full-time

Fee Description	All Years
Annual	
Tuition Fees	\$11,950.00
Ancillary Fees	\$539.32
Total Annual Fees	*\$12,489.00

*Ancillary fees charged once per academic year.

Part-time

Fee Description	All Years
Annual	
Tuition Fees	\$5,975.00
Ancillary Fees	\$79.89
Total Annual Fees	*\$6,054.89

*Ancillary fees charged once per academic year.

Graduate Studies Domestic Tuition Payment Schedule

Full-time

Payment	Due Date	Amount
Deposit		-\$1000.00
Fall Term	August 15, 2023	*\$3,983.50
Winter Term	December 15, 2023	\$3,983.50
Spring/Summer Term	May 1, 2024	\$3,983.00
Total Annual Fees		**\$11,950.00

* Students who begin the program in the winter term will have the ancillary fees charged accordingly.

**Students entering the first term of graduate studies will pay a deposit of \$1000 on admission which is credited to their student account.

Part-time

Payment	Due Date	Amount
		-\$1000.00
Fall Term	August 15, 2023	*\$1991.50
Winter Term	December 15, 2023	\$1,991.50
Spring/Summer Term	May 1, 2024	\$1,992.00
Total Annual Fees		**\$5975.00

* Students who begin the program in the winter term will have the ancillary fees charged accordingly.

** Students entering the first term of graduate studies will pay a deposit of \$1000 on admission which is credited to their student account

Graduate Studies Domestic Ancillary Fee Details

Full-time

Fee Description	All Years
NOSM U Ancillary Fees	
Student Health and Wellness Fee	\$100.00
Subtotal:	\$100.00
NOSM Student Council Ancillary Fees	
Student Health Plan**	\$409.43
Administrative Fee	\$29.89
Subtotal:	\$439.32
Total Annual Ancillary Fees:	\$539.32

* opt out options available

Part-time

Fee Description	All Years
NOSM U Ancillary Fees	
Student Health and Wellness Fee	\$50.00
Subtotal:	\$50.00
NOSM Student Council Ancillary Fees	
Administrative Fee	\$29.89
Subtotal:	\$29.89
Total Annual Ancillary Fees:	\$79.89

Graduate Studies International Tuition and Ancillary Fees

Full-Time option only

Fee Description	All Years
Annual	
Tuition Fees	\$35,000.00
Ancillary Fees	\$129.89
Total Annual Fees	\$35,129.89

Graduate Studies International Tuition Payment Schedule

Full-time

Payment	Due Date	Amount
Deposit		-\$1000.00
Fall Term	August 15, 2022	*\$11,795.89
Winter Term	December 15, 2022	\$11,667.00
Spring/Summer Term	May 1, 2023	\$11,667.00
Total Annual Fees		**\$35,129.89

* Students who begin the program in the winter term will have the ancillary fees charged accordingly.

** Students entering the first term of graduate studies will pay a deposit of \$1000 on admission which is credited to their student account.

Graduate Studies International Ancillary Fee Details

Full-time

Fee Description	All Years
NOSM U Ancillary Fees	
Student Health and Wellness Fee	\$100.00
Subtotal:	\$100.00
NOSM Student Council Ancillary Fees	
Administrative Fee	\$29.89
Subtotal:	\$29.89
Total Annual Ancillary Fees:	\$129.89

*Ancillary fees charged once per academic year.

Northern Dietetic Internship Program (NODIP)

Fee Description	
Annual	
Deposit	-\$150.00
Tuition Fees	*\$2850.00
Ancillary Fees	\$489.32
Total Annual Fees	\$3489.32

* Students will pay a deposit of \$150 on admission which is credited to their student account.

NODIP Ancillary Fee Details

Fee Description	Amount
NOSM U Ancillary Fees	
Student Health and Wellness Fee	\$50.00
Subtotal:	\$50.00
NOSM Student Council Ancillary Fees	
Student Health Plan**	\$409.43
Administrative Fee	\$29.89
Subtotal:	\$439.32
Total Annual Ancillary Fees:	\$489.32

* opt out options available

NODIP Payment Schedule

Payment	Due Date	46 weeks
Tuition and Ancillary Fees	August 15, 2023	\$3,489.32

Master of Medical Studies Academic Schedule

Fall Term 2023 (Sept - December)	
First Day of Classes	September 5, 2023
Final Day to Add	September 18, 2023
Final Day to Withdraw	November 3, 2023
Reading Week	October 9-13, 2023
Last Day of Classes	December 4, 2023
Exam Period	December 8-15, 2023
Marks Due	December 22, 2023

Winter Term 2024 (January–April)	
First Day of Classes	January 8, 2024
Final Day to Add	January 19, 2024
Application to Graduate and Attend Convocation in Spring 2023	February 16, 2024
Reading Week	February 19-23, 2024
Final Day to Withdraw	March 8, 2024
Last Day of Classes	April 12, 2024
Exam Period	April 15-22, 2024
Marks Due	April 30, 2024
Masters Program Requirements Completed to Graduate Spring Convocation	May 10, 2024
Convocation Ceremonies	May 24, 2024

Spring/Summer Full Term 2024 (May-August)
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First day of classes	May 6, 2024
Final day to add	May 9, 2024
Final day to withdraw	June 7, 2024
Last day of classes	July 19, 2024
Exam Period	July 22-26, 2024
Marks Due	August 2, 2024

MD Program Academic Schedule

Fall/Winter (Year Long) 2023/24 Term	
Year 4 First Day of Classes	April 24, 2023
Year 3 First Day of Classes	September 5, 2023
Year 1 First Day of Classes	September 5, 2023
Year 2 First Day of Classes	September 11, 2023
Christmas Break	December 25 -January 7, 2024
Final Day to Withdraw (drop)	February 9, 2024
Application to Graduate and Attend Convocation in Spring Convocation	February 16, 2024
Year 1 & 2 Reading Week	March 11-15, 2024
UME Promotion to year 4	April 12, 2024
Graduands List due Senate for Spring 2024 Convocation	May 2, 2024
Convocation Ceremonies	May 31, 2024
UME Phase 1 (Year 1 and Year 2) Promotion	August 9, 2024
Phase 1 reassessment & remediation period	July 1, 2024 - August 9, 2024

University Regulations

By the action of registration, all Learners become bound by the policies and regulations of NOSM University. All Learners are responsible for familiarizing themselves with NOSM University's policy and regulations. (e.g., Academic Schedule of Fees, Refund Policy, the Academic Schedule)

Registration is not considered complete until the tuition and ancillary fees are paid. Default of fees may result in a learner's registration being cancelled. In addition, learners with amounts owing to the University will not be permitted to register in future sessions, receive their degree certificate, receive a transcript, or confirmation of enrollment.

Paying tuition and registration fees.

Tuition, registration, and ancillary fee payments are to be received according to the Payment due dates noted in the Academic Fee Schedule. Failure to pay account fees on time may result in academic holds and deregistration.

Unpaid tuition and registration fees/ Past due accounts

Learners with an unpaid balance will not be permitted to register in a future term until their account balance has been paid in full. Learners with an unpaid balance will not have access to final grades, official transcripts or degree certificates.

Registration after the published tuition fee payment due date

Learners who register after the published payment due dates should be prepared to pay their fees the same day to avoid late payment fees.

Continuance of Registration for Graduate Learners

All graduate learners must maintain continuous registration from initial registration until they have completed the requirements of their program. It is the learner's responsibility to ensure they are registered by the appropriate deadline for each term.

Graduate learners who have failed to register by the deadline and have not applied for a Leave of Absence will be registered in a University placeholder course and will be assessed appropriate fees.

Graduate Learners who have failed to register for two consecutive terms will be considered to have left the program and will be withdrawn. Learners wanting to complete their program must apply for re-admission and pay the application fee.

To: NOSM U Senate**Date:** Jan 17 2023**From:** Dr. Anil Joseph**Subject:** Bestowment of Professor Emerita Rank**Action Required:** ☐ INFORMATION ☒ APPROVAL/DECISION

Title: Bestowment of Emerita Rank**Executive Summary:**

The purpose of this briefing note is to request the Senate approve the recommendation of the Joint and Stipendiary Promotion Committee to bestow the rank of Professor Emerita upon Dr Catherine Cervin as per the new Emeritus/a Policy.

MOTION OR RESOLUTION:

Moved by Senator Harshad Telang Seconded by Senator Sarita Verma

Moved that the recommendation to bestow the rank of Professor Emerita upon Dr Catherine Cervin be approved as presented.

Context:

Rewarding and recognizing our faculty as well as improving faculty engagement are two of NOSM U's strategic goals. Bestowment of the Emeritus/a rank is an important tool in helping us achieve these goals.