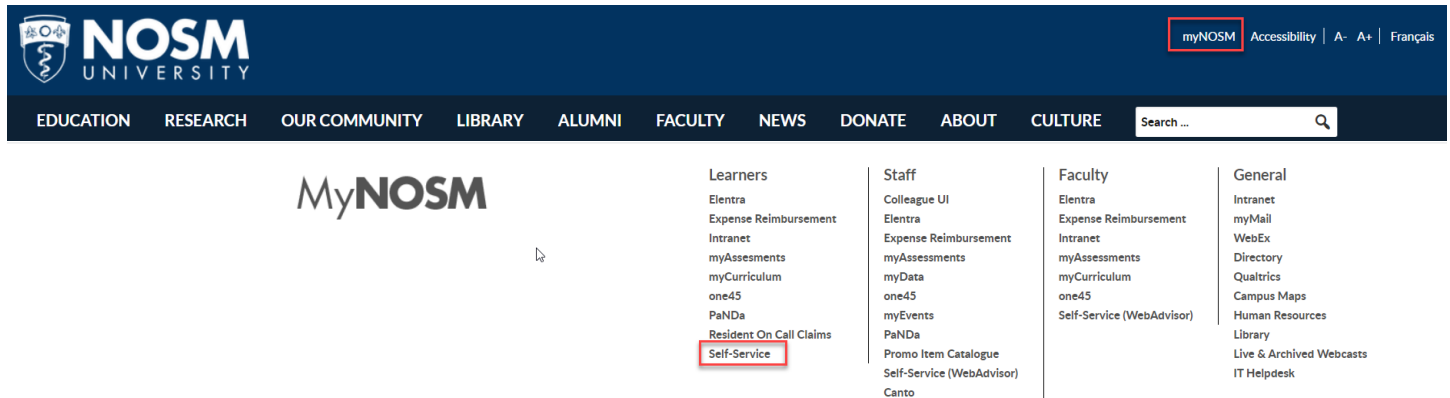


NOSM University Self-Service and PayMyTuition (powered by MTFX)

The NOSM University Self-Service portal in conjunction with PayMyTuition/MTFX payment solution is used for accessing student accounts and exchanging funds with NOSM University.

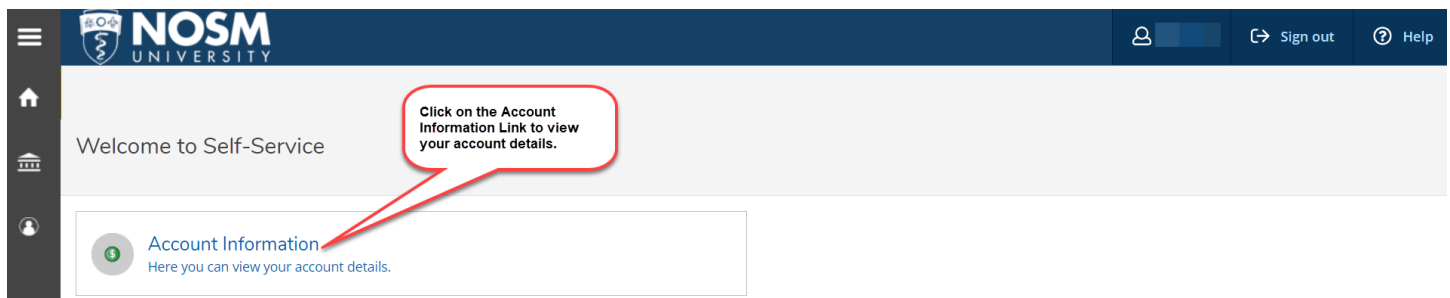
To access Self-Service, navigate to www.nosm.ca and click on the myNOSM link to expand the menu and then click on Self-Service from the Learners menu.



Login using your NOSM University credentials.

The image shows the login page of the NOSM University Self-Service portal. It features the NOSM University logo at the top. Below the logo, it says 'Use your NOSM username and password to login'. There are two input fields: one for the username and one for the password (masked with dots). Below the password field is a blue 'Sign in' button. At the bottom, there is a link that says 'Can't access your account?'.

Once logged into Self-Service, click on the Account Information link.



Your account summary and link to make a payment on amount due will be displayed.

NOSM UNIVERSITY

Learner Finance > Account Information > Account Summary

Account Summary

View a summary of your account

Account Overview

Amount Due 2022-05-27	\$1,000.00	
+ Amount Overdue	\$0.00	
= Total Amount Due	\$1,000.00	Make a Payment
Total Account Balance	\$0.00	Account Activity
2022-2023 Fall-Winter Term	\$0.00	
Other	\$0.00	

Callouts:

- This will show the amount due.
- Click on the Make a Payment link to pay the amount due.
- Click on the term link to see your account activity.

Once you have clicked on the Make a Payment link, you will arrive at the screen below. Click on the “Make a Payment” button. You will then be taken to the PayMyTuition website to process your payment.

NOSM UNIVERSITY

Learner Finance > Account Information > Make A Payment

Make a Payment

Use this page to make a payment on your account

Alert:

Paymytuition
POWERED BY MTFX

We are excited to introduce new payment options! Click the button below to start your payment process

[Make a Payment](#)

[Collapse All](#)

2022-2023 Fall-Winter Term \$1,000.00

Item	Payment Group	Date Due	Amount Due
Tuition Deposit	WEB	2022-05-27	\$1,000.00

Total Amount Due \$1,000.00

Callout:

- Click on the Make a Payment button. This will take you to the Paymytuition website to process your payment.

On the PayMyTuition landing page, enter the amount you wish to pay, select your payment method, and click on NEXT.

The screenshot shows the 'PAYMENTS' section of the PayMyTuition website. It features a progress bar with four steps: 1. Payment Information, 2. Payer Information, 3. Student Information, and 4. Confirm & pay. The current step is Step 1. The form includes a dropdown for 'What country are you paying from?' set to 'Canada'. Below this is a 'Make a payment' section with a text input for 'Enter the amount you intend to pay' set to '1,000.00'. To the right of this input are three tips: 'Pay your fees from any country, at any bank, in any currency!', 'Don't overpay your bank on currency exchange. PayMyTuition will save you money!', and 'Track your payments from start to finish using PayMyTuition's student payment dashboard'. Below the amount input is a 'Payment Options' section with a list of methods: 'Online Bill Payment' (1,000.00 CAD), 'Interac e-Transfer Request' (1,000.00 CAD), 'Visa - Debit or Credit in CAD' (1,025.00 CAD + \$25 CAD FEE), 'Mastercard - Debit or Credit in CAD' (1,025.00 CAD + \$25 CAD FEE), and 'AMEX - American Express in CAD' (1,037.50 CAD + \$25 CAD FEE). To the right of these options is an 'Online Bill Payment' section with instructions from MTFX. A red callout bubble points to the 'Payment Options' section with the text: 'Select the payment method you wish to use and click next. Please note that credit card transactions will include an additional fee as noted below.' At the bottom right of the form is a 'NEXT' button. The footer contains contact information for PayMyTuition and the Northern Ontario School of Medicine University.

Fill in the required email and demographic information and accept the terms of use. (Note: Creation of an account with PayMyTuition is optional but not required). Click NEXT.

The screenshot shows the 'PAYMENTS' section of the PayMyTuition website, Step 2: Payer Information. The progress bar shows Step 1 completed and Step 2 in progress. The form is titled 'We require the following information to process your payment'. It includes an 'Email address' field with 'brublie@nosm.ca' and a red error icon. Below this is a checkbox for 'Create an account to keep track of your payment'. A red callout bubble points to this section with the text: 'You are NOT required to set up an account with PayMyTuition in order to process your payment. This is an optional feature. Payment activity is available in your NOSM University Self-Service account.' Below the email field is a 'Who will be making this payment?' section with radio buttons for 'Student' and 'Someone else'. The form also includes fields for 'First name' (Barney), 'Last name' (Brublie), 'Address 1' (123 Badrock Lane), 'Address 2' (Address 2), 'Country' (Canada), 'Province/State' (Ontario), 'City' (Thunder Bay), 'Postal/ZIP code' (P7B 5E1), and 'Phone number' (807-331-1234). At the bottom, there are checkboxes for 'I would like to receive emails from PayMyTuition about future discounts, promotions, and/or offers.' and 'I have read, understand, and agree to the PayMyTuition Terms of Use and Privacy Policy'. A red callout bubble points to the 'Terms of Use and Privacy Policy' link with the text: 'Complete all the necessary fields including email address, demographic information, phone # etc, and click on the box to accept the terms of use.' At the bottom of the form are 'PREVIOUS' and 'NEXT' buttons. The footer contains contact information for PayMyTuition and the Northern Ontario School of Medicine University.

Enter your 7-digit NOSM University Student ID number (provided to you with your NOSM University credentials). Select the Payment Information, and Payment Term from the drop-down lists. **Ensure that the term you are selecting matches what is shown in your NOSM University Self-Service account.**

The screenshot shows the 'PAYMENTS' section of the NOSM University website. A progress bar at the top indicates four steps: 1. Payment information, 2. Payer information, 3. Student information (current step), and 4. Confirm & pay. The 'Student Information' section contains the following fields:

- Student ID:** A text box with '0001234' entered. A red callout bubble points to it with the text 'Enter your 7 digit Student ID'.
- Email address:** A text box with 'brubble@nosm.ca' entered.
- First name:** A text box with 'Barney' entered.
- Last name:** A text box with 'Rubble' entered.
- Payment information:** A dropdown menu with 'Tuition Deposit' selected. A red callout bubble points to it with the text 'Select the appropriate Payment information type from the drop-down'.
- Payment term:** A dropdown menu with '2022-2023 Fall-Winter Term' selected. A red callout bubble points to it with the text 'Select the appropriate payment term from the drop-down'.

At the bottom of the form are two orange buttons: 'PREVIOUS' and 'NEXT'.

The footer of the page includes the 'Contact PayMyTuition' section with icons for phone, email, and social media, and the 'Northern Ontario School of Medicine University' section with contact information and a 'Need Help?' link.

Review the information on the summary page and proceed to **PAY NOW**.

The screenshot shows the 'PAYMENTS' section of the NOSM University website, specifically the 'Confirm & pay' step. A progress bar at the top indicates four steps: 1. Payment information, 2. Payer information, 3. Student information, and 4. Confirm & pay (current step). The 'Confirm & pay' section contains the following information:

- Payment information:** A summary of the payment details, including 'You will send 1,000.00 CAD', 'Institution will Receive 1,000.00 CAD', and 'Country Canada'.
- Payment method:** A summary of the payment method, including 'You selected Online Bill Payment'.
- Payer information:** A summary of the payer's details, including 'Name Barney Rubble', 'Email brubble@nosm.ca', 'Phone number 807-331-1234', 'Address 1 123 Bedrock Lane', 'City Thunder Bay', 'Province/State Ontario', 'Postal/ZIP code P7B 5E1', and 'Country Canada'.
- Student information:** A summary of the student's details, including 'Name Barney Rubble', 'Email brubble@nosm.ca', 'Student ID 0001234', 'Payment information Tuition Deposit', and 'Payment term 2022-2023 Fall-Winter Term'.

At the bottom of the form are two orange buttons: 'PREVIOUS' and 'PAY NOW'. A red callout bubble points to the 'PAY NOW' button with the text 'Review the information on this summary page. If correct, proceed by clicking on the PAY NOW button.'

The footer of the page includes the 'Contact PayMyTuition' section with icons for phone, email, and social media, and the 'Northern Ontario School of Medicine University' section with contact information and a 'Need Help?' link.

If you selected “Online Bill Payment” or “Interac e-Transfer” as a payment option, download and follow the instructions (see images below).

The screenshot shows the PayMyTuition website interface. At the top, there's a navigation bar with the NOSM EMNO logo, and links for FAQ's, Contact Us, Login, and English. The main content area is titled "PAYMENTS" and shows a "Payment status" section with a "Payment Pending" message and a "CAD 1,000.00" amount. A diagram shows the flow from "You" to "PayMyTuition" to "Your institution". Below this, the "Payment details" section shows the payment method as "Online Bill Payment", the amount sent as "CAD 1,000.00", the amount received as "CAD 1,000.00", and the reference ID as "NOSM-D-0245756". There are buttons for "ADD PAYMENT" and "SHARE". A "DOWNLOAD INSTRUCTIONS" button is also present. A red callout box points to the "DOWNLOAD INSTRUCTIONS" button with the text: "If you selected 'Online Bill Payment' or 'Interac e-Transfer Request' at the Payment Option step, download and follow the steps in the instructions to process your payment." At the bottom, there's a footer with contact information for PayMyTuition and Northern Ontario School of Medicine University.

Instructions for Online Bill Payment:

The screenshot shows the "BILL PAYMENT" section of the PayMyTuition website. It includes a "PAYMENT INSTRUCTIONS" section with a reference number "NOSM-D-0245767" and an amount of "CAD 1,000.00". The instructions are numbered 1 to 5: 1. Sign into Online Banking. 2. Select (Add Payee) and search for Northern Ontario School of Medicine University in the Biller List. Please enter [redacted] as the account number for this payment when making your bill payment. 3. Enter the amount and select continue. 4. Confirm your transaction. 5. You are done! Your payment will be confirmed and processed by your educational institution within 2-3 business days. A red callout box points to the redacted account number in step 2 with the text: "The Student ID account number that you entered in Step 3 will be populated here." At the top right, there's contact information for PayMyTuition.

Instructions for Interac e-Transfer:

The screenshot shows the "Payment Instructions" section of the PayMyTuition website. It includes a "We're working on getting things setup" message and a "Thank you for initiating your payment" message. It states "We are processing your interac payment with your bank". A diagram shows the flow from "Paymytuition Portal" to "Bank Server" to "Interac" to "Recipient". Below this, the "Next steps" are numbered 1 to 6: 1. You will receive an Interac email for your transfer request. 2. Follow the instructions listed on the email. 3. Log into your online banking portal. 4. Confirm the transfer amount and bank account to be used. 5. You will receive an Interac confirmation email. 6. You're done! Your payment will be confirmed and processed by your educational institution within 1-2 business days.

If you selected credit card as the payment option, click on PAY NOW to enter your credit card information.

PAYMENTS

Payment status
Payment Pending

CAD 1,025.00

You must effect payment before April 22, 2022 or your payment will be automatically cancelled.

PAY NOW

If you selected to pay by credit card at the Payment Options step, click on the PAY NOW button to populate your credit card information.

Payment details
Payment method: Visa - Debit or Credit in CAD

YOU SEND: CAD 1,025.00
INSTITUTION WILL RECEIVE: CAD 1,000.00
REFERENCE ID: NOSM-D-0245757

Add payment
Click the Add Payment button below to add your payment to your PayMyTuition account.

ADD PAYMENT **SHARE**

Contact PayMyTuition
Copyright © 2022 PayMyTuition. All Rights Reserved.

Northern Ontario School of Medicine University
955 Oliver Road, Thunder Bay, ON, P7B 5E1, CA

Card Information

Cardholder Name

Card Number

Expiry CVW

Order Total: CAD 1,025.00

PAY

Powered by Paysafe:

After your payment is processed, you can view the details in your Self-Service account.

NOSM UNIVERSITY

Account Summary
View a summary of your account

Account Overview

Amount Overdue	\$0.00
Total Amount Due	\$0.00 Make a Payment
Total Account Balance	\$0.00 Account Activity

[2022-2023 Fall-Winter Term](#) [2022-2023 Fall-Winter Term](#)

Click on Term to show account activity.

The details of your account activity will be displayed. You can also view or download a PDF statement.

NOSM UNIVERSITY

Account Activity
View your Financial Activity

Alert:

Paymytuition
We are excited to introduce new payment options! Click the button below to start your payment process.

Make a Payment

Term: 2022-2023 Fall-Winter Term - Balance: \$0.00

Balance
\$0.00

Expand All [View Deposits Due](#)

Deposits Due

Deposit Due	Type	Date Due	Deposit Amount	Total Paid	Balance Due
7	Tuition Deposit	2022-05-27	\$1,000.00	\$1,000.00	\$0.00
Total			\$1,000.00	\$1,000.00	\$0.00

[View Statement](#)

Click on View Statement to see a PDF version of your account activity.

Payment activity and balance is shown here.

[Top of page](#)

© 2000-2022 Elucan Company L.P. and its affiliates. All rights reserved. [Privacy](#)