

# NOSM University Residency Reimbursement

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Prepared by Budget Subcommittee Resident Representatives



# What is in this document?

This document describes the different types of funding NOSM U residents have access to, what each covers, and which reimbursement and fund types apply.

Step by step information on how to submit an expense on the Expense Reimbursement System can be found [here](#)

Guidelines/tips on required supporting documentation is found [here](#)

# Overview of resident funding sources

## “Expense Reimbursement”

[Submit here \(Perceptive Content\)](#) for any of the following reimbursements:

### Resident Reimbursement Fund

(Program communicates amount directly annually. [Review policy](#) for details)

Program specific funds for courses/conferences (i.e. ACLS, NRP)

Mandatory away academic or rotation travel (direct costs)

Electives travel within NOSM U area (direct costs)

### Conference funding from PGME Office

([Review policy for eligibility criteria](#))

Other expense reimbursements

### Secondary Parking Site Reimbursement

<https://myparo.ca/your-contract/#employee-benefits>  
(Submit via your program coordinator)

### Post-Call Taxi Reimbursement

(submit via the [NOSM U Well App](#))

## “On Call & House Call Claims”

### On Call & House Call claims

For all call claims [Submit here](#)

Details on eligibility [found here](#).

# Resident Reimbursement Fund

Travel expenses	Academic services and supplies	
Includes	Includes	Does not include
<ul style="list-style-type: none"> <li>Travel and accommodation related to:               <ul style="list-style-type: none"> <li><b>NEW</b> -elective rotation OUTSIDE Northern Ontario</li> <li>educational conferences (when not covered by <a href="#">Resident Conference and Course Funding Policy</a>)</li> </ul> </li> <li>Travel to:               <ul style="list-style-type: none"> <li>certification or other exams</li> <li>designated home-base or alternative location within Canada when not already provided for by core and academic travel for family or compassionate reasons</li> <li><b>NEW</b> -Supplement expenses related to approved housing while on rotation when out-of-pocket expenses exceed NOSM U approved stipends for resident arranged housing</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Seminar/conference and workshops fees</li> <li>Learning materials such as books, software, apps, and subscriptions,</li> <li>Research supplies/software and other research related expenses are eligible</li> <li>Certification exam fees</li> <li>Coaching or counselling service-based wellness related services (if not available via the Resident Wellness Program or employee related benefits)</li> <li><b>NEW</b> - Clinically required personal equipment up to 75% of the value to be reimbursed,</li> <li><b>NEW</b> - Personal technology devices limited to laptops/tablets up to 75% of the value to be reimbursed.</li> </ul>	<ul style="list-style-type: none"> <li>Clothing or general clinical wear including footwear</li> <li>NOSM U or PGME Registration Fees</li> <li>CPSO Registration Fees</li> <li>Smart phones and watches and telecommunication plans</li> <li>100% of eligible laptop/tablets due to tax and asset implications</li> <li>Furniture and household items</li> <li>Gym and fitness memberships and other personal services</li> </ul>
Reimbursement type expense system: Travel expense Funding type: Program	Reimbursement type expense system: cheque req Funding type: Program	

Program specific Funds	Mandatory academic session	Northern Ontario Elective
<p>For example:            ACLS &amp; NRP courses and other approved program mandated course registration, manuals and travel (if necessary)</p>	<p>For example:            travel, accommodations and meals during away academic days outside of home-base</p>	<p>Elective travel within Northern Ontario</p>
<p>Reimbursement type expense system: cheque req if only paying for course fee, and travel if paid for course fee plus travel            Funding type: Program</p>	<p>Reimbursement type expense system: Travel            Funding type: Program</p>	<p>Reimbursement type expense system: Travel            Funding type: Program</p>

Source: [Travel Management Policy](#) & [PGME Travel for NOSM U Residents site](#)

# Resident conference and course funding

Eligibility	Reimbursement
Chief/senior resident attending <b>International Resident Leadership Summit</b>	Covers travel and conference registration up to \$1,500
Research presenter at <b>NOSM U Northern Health Research Conference</b>	Covers travel funding and conference registration for - 2 residents in each RCPSC program - 6 family medicine residents
Attendee at <b>NOSM U Northern Constellations Faculty Development Conference</b>	Covers travel for - 2 residents in each RCPSC program - 6 residents in CFPC programs
Paper or poster presenter at a <b>national Canadian conference</b> *literature reviews and case reports not eligible	Available as first come first serve. See request form. Supports 1 conference per person per year if presenting original research If paper presenter → travel support up to \$2,000 If poster presenter → travel support up to \$1,500

Source: [PGME Resident Conference and Course Funding Document](#)

Reimbursement type on expense system: Travel and Funding type: PGME Office

# Resident Call Shift Claims

Refer to PARO “Top Contract Questions” for details (found [here](#))

## What are the different types of call stipends?

TYPES	REGULAR CALL STIPENDS	WEEKEND CALL STIPENDS
In-hospital call stipend	\$132.60	\$145.87
Home call stipend (also applicable if on ‘back up’ call)	\$66.30	\$72.93
Qualifying shift stipend (only for shift-based services)	\$66.30	\$72.93

## When am I entitled to an in-hospital call stipend?

Residents are entitled to the in-hospital call stipend if they:

- Work in the hospital for at least four hours, of which more than one hour is past midnight but before 6AM.

## Do I receive a call stipend for being on “back-up” call?

Yes. Back-up call is home call, both for the purposes of call stipends and calculating call maximums.

## When is the call stipend deadline?

Call stipend claims must be submitted to the person(s) designated by the hospitals to receive such claims within 30 days following the end of the month in which the call was worked.