

Terms of Reference Global Health Consultation Group

Role/Purpose

The primary role of the Global Health Consultation Group (GHCG) is to support the development of Global Health at the Northern Ontario School of Medicine (NOSM). The GHCG will help develop Global Health activities and provide strategic direction and leadership to the Global Health Coordinator.

The secondary role of the GHCG is to provide a space for NOSM faculty that have interests, experience and expertise in Global Health to share ideas, thoughts, knowledge and network.

The primary and secondary roles will be guided by the following principles:

- The interests and passions of our students, faculty and staff
- Global Health domains relevant to the social accountability mandate of NOSM
- The social accountability of medical schools (Boelen & Heck, 1995; Boelen, 2000; Boelen, 2011).

Outcomes:

- Prepare, support and mentor students for international learning experiences and/or learning experiences in low-resourced settings.
- Provide learning experiences in Northern Ontario for international students.
- Develop Global Health projects.
- Oversee and advise curricular activities related to Global Health.
- Foster collaboration with NOSM faculty interested in Global Health activities to network, share ideas and provide support.
- Develop the necessary ethics to evaluate Global Health involvement at NOSM.
- Adhere to the guiding principles.

Term

The terms of reference are effective as of **TBD, 2018**. The term will continue as long as the Global Health Consultation Group is needed.

Membership

- Global Health Coordinator (chair)
- NOSM Faculty with experience and/or interest in Global Health (unlimited)
- NOSM Global Health Student Representatives (2)
- Administrative Director of Community Engagement and Integrated Clinical Learning
- Undergraduate Medical Education Dean

Roles and Responsibilities

- Attend scheduled meetings or provide input via alternative means.

- Be a resource to the GHCG, the Global Health Coordinator and NOSM based on previous experiences, knowledge and expertise in the area of Global Health.
- Help recruit other faculty that have an interest or experience in Global Health.
- Commit to open, honest and robust debate and discussions on Global Health topics.

Meetings

All meetings will be chaired by the NOSM Global Health Coordinator. As this is a consultation group, there is no pre-defined quorum.

Decisions are made by consensus (i.e. members are satisfied with the decision even though it may not be their first choice). The chair or Global Health Coordinator holds the privilege to make the final decisions on all items presented.

Meeting agendas minutes will be provided by **TBD**, this includes:

- Preparing agendas and supporting papers
- Preparing meeting notes and disseminating information

Meetings will be held bi-annually for 1-2 hours at NOSM (Thunder Bay and Sudbury campus). Teleconferencing or videoconferencing will be available for distributed faculty.

If required subgroup meetings will be arranged outside of the bi-annual meetings at a time convenient to subgroup members on a as needed basis.

Amendment, Modification or Variation of Terms of Reference

The terms of reference may be amended, varied or modified in writing after consultation and agreement by GHCG. As this is the first year the GHCG exists at NOSM, the terms of reference will be renewed annually. It is hoped that the GHCG will continue past November 30th, 2020 and beyond with renewal of the role of a Global Health Coordinator's position at NOSM.