

Research Ethics Board

Suggested Outline for Waiver Request (please modify to cover all aspects of your project and review the relevant articles of TCPS2 to ensure the parameters of your project fall within waiver eligibility).

Dear Research Ethics Board,

Paragraph 1: Background on Project

Paragraph 2: Description of project.

- Include all parameters that you believe make it eligible for exemption (e.g., data that you collect as part of your evaluation project, with secondary research use)
- Include specifics of methodology (e.g., questions asked, whether data is anonymous)

Paragraph 3: Reason why you are seeking a waiver rather than REB (e.g., secondary use of data), include reference to relevant sections of TCPS2 as appropriate, and and potential value /relevance of project

Paragraph 4: Project title and name of project lead.

Sincerely,

Name

Position