



Northern Ontario School of Medicine

CEPD OFFICE EVENT CANCELLATION POLICY

Northern Ontario
School of Medicine
École de médecine
du Nord de l'Ontario
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Preamble

The CEPD Unit will ensure due diligence to minimize event cancellation. Where the cancelation of an event is unavoidable, a process will be in place to communicate with REGISTERED participants.

Procedure

The Northern Ontario School of Medicine Continuing Education and Professional Development Office (NOSM CEPD) reserves the right to cancel educational activity it deems necessary to do so. Registered participants will be notified as early as possible if an educational activity is cancelled due to things like, but not limited to, inclement weather, low registration, or speaker cancellation.

In the event that NOSM CEPD cancels an educational activity, registration fees associated with the course will be refunded in full to participants. NOSM CEPD will not be liable for any losses, damages or other expenses that result from the cancellation of educational activities.

DO NOT REMOVE THIS VERSION RECORD FROM THIS DOCUMENT		
Version	Date	Comments/Relevant Change(s)/Approvals
1	December 18, 2014	