



OPSEU LOCAL 677 (Unit 1)
TUITION SCHOLARSHIP APPLICATION
SPOUSE/DEPENDANT OF FACULTY MEMBER

EMPLOYEE INFORMATION:
(Please Print)

Last Name: _____ First Name: _____

Employee's Unit: _____

SPOUSE/DEPENDANT INFORMATION:
(Please Print)

Last Name: _____ First Name: _____

Address: _____

Street & Number

City

Province/State

Postal Code/Zip Code

Phone Number: () _____ (For Income Tax Purposes) SIN: _____

Relationship to Employee (Please check one of the following):

- Spouse is a legal spouse or common-law spouse or partner
Dependent Children are natural, step, common-law or adopted children or wards under 25 years of age as of August 31st in any year.

Spouse/Dependant Date of Birth: _____
dd/mmm/year

I am applying for a tuition scholarship. I have read the attached information and certify that all of above information is true and correct.

Employee Signature

Date

STEP 1: SCHOLARSHIP SUBMISSION DEADLINE:
PLEASE RETURN THE COMPLETED APPLICATION FORM AND PREVIOUS YEAR'S OFFICIAL TRANSCRIPT (2016/17) TO: THE STUDENT SCHOLARSHIP AWARDS COMMITTEE, HUMAN RESOURCES NO LATER THAN AUGUST 31, 2018.

STEP 2: PROOF OF CURRENT REGISTRATION:
PLEASE HAVE YOUR DEPENDANT REQUEST AN OFFICIAL TRANSCRIPT (2017/18) INDICATING THE COURSES THAT THEY ARE CURRENTLY ENROLLED IN FROM THEIR UNIVERSITY OR COLLEGE AND HAVE IT SENT TO: HUMAN RESOURCES, NORTHERN ONTARIO SCHOOL OF MEDICINE, 955 OLIVER ROAD, THUNDER BAY, ONTARIO, P7B 5E1.
OFFICIAL TRANSCRIPTS SHOULD BE RECEIVED BY HUMAN RESOURCES NO LATER THAN:

OCTOBER 15, 2018

ARTICLE 4.8 SCHOLARSHIP PLAN FOR SPOUSES AND DEPENDENTS OF MEMBERS

2. Spouses and dependents of Faculty Members shall be eligible for a Scholarship Plan as follows:

2.1 Spouses and eligible dependents of Faculty Members may apply for a limited number of Scholarships. A maximum sum of \$12,000 available to the equivalent of four (4) full-time students shall be allocated for each academic year. Both full-time and part-time learners/dependents will be eligible to apply in accordance with the criteria set out below.

2.2 Criteria: In order for a spouse or dependent of a Member to be eligible for consideration under this Plan, the following initial criteria must be met:

a) for students who have completed fewer than five (5) full-course equivalents in a University program and who have been granted the Ontario Secondary School Honours Graduation Diploma (OSSHG) or the Ontario Secondary School Diploma (OSSD): a minimum average of 70% in six (6) Grade 13 subjects or six (6) Ontario Academic Courses or six (6) Grade 12 U or U/C courses, or equivalent qualifications from other provincial or national jurisdictions;

b) for students who have completed fewer than five (5) full-course equivalents in a University or College program, but who have not been granted an OSSHG or OSSD: a minimum average of 70% in all University or College courses taken;

c) for students currently enrolled in a University or College program either on a full-time or part-time basis who have completed a minimum of five (5) full-course equivalents: either a minimum average of 70% in their last sequence of five (5) full courses or a minimum average of 70% in all University or College courses taken.

2.3 Administration of the Scholarship Plan

a) The awarding of Scholarships under this Plan will be based entirely upon scholastic achievement, and the determination of eligible applicants will be made by a Student Scholarship Awards Committee made up of two (2) Members chosen by the Union President, and two (2) Members chosen by the Dean. Where the number of eligible applicants who meet the specified criteria exceeds the number of Scholarships available, the committee shall rank the applicants based upon superior academic performance to a maximum of the equivalent of four (4) full-time learners. Successful applicants shall be notified by letter.

b) For the purposes of administering this Plan, an academic year is defined as May 1 to April 30.

c) Students who wish to be considered under this Plan must submit a completed application to the Committee by August 31 each year. The Subcommittee will rank successful applicants. The list of successful candidates will be sent to Associate Dean of Faculty Affairs by October 31 each year, which shall advise successful applicants by letter that they have been awarded a Scholarship.

2.4 The scholarships can be applied to full-time or part-time undergraduate, graduate, and professional programs offered for credit at any recognized university or college and shall be no more than \$3,000 per annum. In the case of students in part-time programs, the payment shall be prorated to the number of courses required for the full-time program in that institution.

2.5 Applicants shall provide all documentation required to administer the Scholarship.

2.6 The spouses and dependent children of Faculty Members who are on leave, receiving Long Term Disability benefits, retired, and who have died in service, are eligible to apply for a Scholarship.

2.7 Definitions for the purposes of the Scholarship Plan:

a) "Dependent Children" are natural, step, common-law or adopted children or wards under 26 years of age as of August 31st in any year.

b) "Spouse" is a legal spouse or common-law spouse or partner.

c) "Recognized university or college" is an institution that: in Canada is a member of the AUCC, or the ACCC, in the United States conforms to the various general guidelines of accreditation used by American universities and colleges, and in the United Kingdom is funded by one (1) of the Higher Education Funding Councils.

d) "Tuition" is tuition fees as defined by Canada Revenue Agency for the purpose of income tax deduction.

2.8 Any amount not allocated to Scholarships in any given year shall be carried forward into the succeeding year and used first in that succeeding year in sums of \$3,000 in keeping with the above. Any carry forward amount not used in the succeeding year shall be forfeited. This shall have no impact on the annual \$12,000 sum per article 4.8(2.1).

Note: The requested personal information of this form is required to process your application and payment of a Tuition Scholarship. Questions about the collection or use of this information can be directed to the Faculty Relations Officer, Northern Ontario School of Medicine, 955 Oliver Road, Thunder Bay, ON P7B 5E1 (807) 766-7440.

