



NORTHERN ONTARIO SCHOOL OF MEDICINE

JOB POSTING

Competition Number:	2017-1124-DM
Position Title:	Theme 5, Phase 1 Lead
Unit:	Undergraduate Medical Education (UME)
Location:	Thunder Bay or Sudbury
Number of Positions:	One (1)
Term:	January 1, 2018, to June 30, 2019
Competition Closing Date:	December 1, 2017

PRINCIPLES

The Northern Ontario School of Medicine is a joint initiative between Lakehead and Laurentian Universities. With main campuses in Thunder Bay and Sudbury, the school has multiple teaching and research sites distributed across Northern Ontario, in large and small communities. The School contributes to improving the health of people in Northern Ontario.

As an organization, the Northern Ontario School of Medicine is committed to achieving its vision, mission and guiding principles through a strategic plan articulated through a series of strategy documents which provide the context for specific operational plans of School groups, units and teams and position descriptions of individual team members. This position's contribution will be measured by its ability to contribute to the achievement of the goals, vision and mission of the Northern Ontario School of Medicine and its success at imbedding continuous quality improvement, equity and fairness as fundamental components of the School's evolving culture.

OVERVIEW

Reporting directly to the Associate Dean, Undergraduate Medical Education (UME), this position's primary purpose is to oversee the Theme 5 curriculum content and assessment in Phase 1, and provide leadership and direction for the eleven Theme 5 Module Content Coordinators.

POSITION RESPONSIBILITIES

Assessment Responsibilities:

- Ensure that each Theme 5 Phase 1 Module Content Coordinator (T5P1MCC) submits the yearly Formative Module Review Examination and the updated Phase 1 Summative Assessment (P1SA)
- In collaboration with the relevant T5P1MCC, review the P1SA post examination statistics and make any adjustments required prior to approval of results for release to students. This should be done within 3-5 days after receipt.

- Work with OSCE Chair to provide suggestions on potential OSCE stations and give input on OSCE station checklists as required. Review OSCE performance results to address issues in the curriculum.

Curriculum Responsibilities:

- Work with Standardized Patient coordinators to review any Structured Clinical Skills (SCS) issues. Direct T5P1MCC on any SCS cases or issues to address.
- Participate in scheduled Topic Oriented Session (TOS) renewal project: Ensure each T5P1MCC submits review of TOS objectives as per schedule; and review new TOS cases after they are prepared by case writer
- Facilitate communication between the Lab Coordinator and the T5P1MCCs to address Theme 5 Lab content and improve assessment opportunities
- Facilitate communication between Module Coordinators and the appropriate T5P1MCC for any issues/questions about curriculum content or resources during the delivery of a module.
- Compile and submit module revisions based on recommendations of T5P1MCC and the Program Evaluation Reports to Phase 1 Committee for approval.
- Work with the T5P1MCC to ensure that SCS cases are reviewed and updated as often as needed to meet changing curriculum needs.
- Submit proposals for workshops or simulation sessions for Phase 1 Academic weeks and assist in arranging their development and delivery.
- Provide T5 input in the development of the Phase 1 clinical reasoning course.
- Oversee the module revision process to improve consistency throughout the Phase 1 Theme 5 curriculum.
- Participate in the UME accreditation process.

Reassessment and Remediation Responsibilities:

- With Theme 5 Chair, prepare reassessment or remediation plans and exams for any student who had difficulty with Theme 5 Content in Phase 1. Meet with any students who are identified as having academic difficulties based on the P1SA results, OSCE results or as per Academic probation policies or in preparation for reassessment/remediation requirements.

Committees:

- Attend Phase 1 Committee as the Theme 5 designate and submit reports as required
- Participate in regular meetings with Theme 5 chair and attend any Theme 5 meetings that are called (Theme 5 Chair, Theme 5 Phase 1 Lead, Theme 5 Phase 2 Lead, Theme 5 Phase 3 Lead)
- When required call and Chair any meetings of the Theme 5 Phase 1 Module Content Coordinators
- Participate in OSCE Committee, Academic Week Committee, ICE Committee, and Committee on Supporting Student Professionalism as required by the respective TORs
- Participate in working groups as needed (e.g. TOS renewal)

Faculty Development Responsibilities:

- Prepare and facilitate in collaboration with the relevant T5P1MCC (or delegate to the T5P1MCC) SCS FD sessions (30 minute session at the beginning of every block)

Resources:

- The Theme 5 website houses information and resources you will require including the full list of Theme 5 and Theme 4 Module Content coordinators, Module Coordinators, Phase Chairs and Theme Chairs. It also has PowerPoint presentations on setting and exam and interpreting exam statistics.

<https://www.mynosm.ca/organization/ume/theme5committee/default.aspx>

- There are TOS review templates to provide guidance.
- The OSCE committee will provide a summary of class performance.
- Program Evaluation will provide a report from the evaluation forms from students and preceptors after the modules has been delivered.
- Theme 5 has administrative support that can assist with communication, reminders and accessing NOSM resources
- Please provide suggestions on any faculty development that would help assist you or the T5P1 MCCs

QUALIFICATIONS

Education

- MD or PhD or equivalent in health or education field is required

Interested candidates are invited to submit a resume along with verification of academic accomplishments quoting the competition number # 2017-1124-DM no later than December 1, 2017 at 4:00 PM to:

Northern Ontario School of Medicine
Attention: Human Resources
935 Ramsey Lake Road, Sudbury, Ontario P3E 2C6
Email: HR@nosm.ca
Fax: (705) 671-3880

The Northern Ontario School of Medicine offers accommodation for applicants with disabilities throughout its recruitment processes. If you require accommodation during the recruitment process, or require an accessible version this posting, please contact Human Resources via email at hr@nosm.ca.

The Northern Ontario School of Medicine invites applications from all qualified individuals. NOSM is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Indigenous people, persons with disabilities, and persons of any sexual orientation or gender identity.

While all responses are appreciated and will be handled with the strictest confidence, only those being considered for interviews will be acknowledged.