

POSITION SUMMARY:

Under the direction of the Family Medicine Program Director the role of the RFNRS Site Director includes the following responsibilities:

- Working in collaboration with the Postgraduate Indigenous Health Leads and the Curriculum Instructional Designer for the RFNRS to provide direction for all aspects of education for the RFNRS residents including:
 - Planning, development and promotion of RFNRS residency education including competencies, objectives, outcomes, curriculum, and assessment consistent with the Foundational Principles above, the accreditation standards of the College of Family Physicians of Canada (CFPC) and with the mission and values of the Northern Ontario School of Medicine (NOSM).
- Working in collaboration with the RFNRS Community Residency Liaison Coordinator(s) and other administrative personnel to ensure practical orientation, a welcoming positive environment for residents and support for their integration into the First Nations community or communities.
- Supporting respectful communication and collaboration with community members by all health care providers
- Participating in overall program assessment and evaluation such as annual quality improvement (e.g. feedback to Program Director, recommendations for improvements to the RPC functioning etc.)
- In collaboration with the Program Director, other Family Medicine leaders and the Postgraduate Office, working towards accreditation for the program including preparing for and participating in internal and external reviews and accreditation
- Contributing to the recruitment and development of clinical academic sites across Northern Ontario

KEY RESPONSIBILITIES:

Assists with and may have specific delegated authority for the following:

A. Administration

- Participates in selection of residents to the program including file review and attending CaRMS interview days
- Attends the following meetings:
 - Residency Program Committee (RPC)
 - Annual face-to-face RPC retreat.
 - Resident Assessment Committee
 - Curriculum Committee
 - Other program committees as invited
- Maintains regular contact with all residents by phone or email to discuss strategies to improve learning, teaching and the learning environment in the RFNRS communities.

B. Education

- Oversees the clinical and formal academic experiences of RFNRS residents to ensure all objectives and competencies can be achieved
- Ensures appropriate assessment of residents in line with the program requirements including face-to-face feedback, direct observation of clinical skills, timely completion of In-Training Assessment Reports (ITARs) by faculty
- Ensures that each resident has an identified Competency Coach
- Assists in identifying and securing resources required for the delivery of the curriculum.
- Maintains regular communication with clinical teachers and Competency Coaches
- Assists with ensuring the provision of safe learning/teaching, research and clinical environments for learners, staff and faculty

REPORTING RELATIONSHIP:

- The Program Director and/or Associate Dean Postgraduate Education will provide direction

QUALIFICATIONS:

- Doctor of Medicine degree
- Possession of a current license to practice medicine in the province of Ontario
- An academic appointment with NOSM
- Certification in Family Medicine (CCFP)
- Several years of proven involvement in postgraduate education
- Experience in the administration of postgraduate residency programs an asset
- Experience working in First Nations communities

Interested candidates are invited to submit a resume quoting the competition number # **2017-1066-KW** to:

Northern Ontario School of Medicine
Attention: Human Resources
935 Ramsey Lake Road, Sudbury, Ontario P3E 2C6
Email: HR@nosm.ca
Fax: (705) 671-3880

The Northern Ontario School of Medicine offers accommodation for applicants with disabilities throughout its recruitment processes. If you require accommodation during the recruitment process, or require an accessible version this posting, please contact Human Resources via email at hr@nosm.ca.

The Northern Ontario School of Medicine invites applications from all qualified individuals. NOSM is committed to employment equity and diversity in the workplace and welcomes applications from women, visible minorities, Aboriginal people, persons with disabilities, and persons of any sexual orientation or gender identity.

While all responses are appreciated and will be handled with the strictest confidence, only those being considered for interviews will be acknowledged.