Dr. Woodsworth welcomed everyone to the meeting.

1.0 Call to Order
The meeting was called to order at 10:45 am.

1.1 Adoption of Agenda

MOTION
2006-17

MOVED BY: Maureen Lacroix
SECONDED BY: Hermann Falter
Be it resolved that the Agenda be adopted.
CARRIED

1.2 Declaration of Conflict
- Jean Anawati declared a conflict as his son is a student at NOSM.
- Seppo Paivalainen is a member of the Board of Governors of Lakehead
University and as such may have a conflict of interest in any dealings between NOSM and Lakehead University.

- Jeremie Larouche declared a conflict as he is a student at NOSM
- Tracey Ross declared a conflict as she is a student at NOSM.
- Maureen Lacroix declared that she is a member of the Board of Governors of Laurentian University and as such may have a conflict of interest in any dealings.

The Chair indicated that each of the above mentioned members should abstain from taking part in the discussion of the Agenda items(s) that they have declared a conflict of interest on.

2.0 Information Session
NOMEC and NOMP Integration with NOSM

Roger spoke to his presentation. The Board was referred to the NOMP/NOMEC Programs in Place document that was circulated with the prepackage materials. It gives a clear breakdown of the programs offered by NOMP and NOMECE.

The NOMECE integration is in its final stages. On May 1, two letters were sent to the NOMECE staff, one indicating the termination of their employment with NOMECE and the other an offer of employment with NOSM.

3.0 Approval of Minutes

3.1 The minutes of March 22, 2006 were reviewed.

ACTION:

MOTION 2006-18

MOVED BY: Peter hutten-Czapski
SECONDED BY: Liliane Beauchamp
Be it resolved that the Minutes of March 22, 2006 be accepted.
CARRIED

4.0 Strategic Plan
4.1 Strategic Plan Document

Roger Strasser presented the Strategic Plan and invited the members to provide feedback. General feedback proved to be positive. One request was to amend the wording from ‘small communities’ to ‘rural and remote communities’. The Board requested an annual review on the progress of the Strategic Plan.

ACTION:

MOTION 2006-19

MOVED BY: Mariette Carrier-Fraser
SECONDED BY: Maureen Lacroix
Be it resolved that the Strategic Plan be approved as amended.
CARRIED UNANIMOUSLY

The Chair acknowledged Roger Strasser for the excellent work done on the Strategic Plan.

5.0 Financial Viability

5.1 Report From the Finance & Audit Committee

Ron Chrysler spoke to the Finance and Audit Committee Report. He noted that the School is well within budget. The forthcoming budget will reflect a more defined allocation of resources.
5.2 Financial Report – March 31, 2006

MOTION
2006-20

MOVED BY: Ron Chrysler
SECONDED BY: Maureen Lacroix
Be it resolved that the Financial Report ending March 31, 2006 be approved as presented.
CARRIED UNANIMOUSLY

5.3 Designation of Interest Income
Ron Chrysler presented the policy for Designation of Interest Income. This will establish a process for the designation of interest earned on expendable funds.

MOTION
2006-21

MOVED BY: Ron Chrysler
SECONDED BY: Peter Hutten-Czapski
Be it resolved that the Designation of Interest Income Policy be approved as presented.
CARRIED
2 abstentions

5.4 Designation of Registration Fees Received from the Ontario Medical Student Application Service (OMSAS)
Ron Chrysler presented the policy for the Designation of Registration Fees Received from OMSAS.

MOTION
2006-22

MOVED BY: Ron Chrysler
SECONDED BY: Neil McLeod
Be it resolved that the Designation of Registration Fees Received from OMSAS be approved as presented.
CARRIED
3 abstentions

The matter was discussed at some length before it was agreed, with particular emphasis on sourcing other methods of designating the funds. One suggestion was to apply a reimbursement towards the tuition fees. Members expressed the concern of not maintaining the same standards in tuition fees as is for all medical schools and that this issue needs to be taken into account. The students expressed the need to confirm that the policy is based on need not on what the other schools are presently doing. Ron Chrysler confirmed that the policy is in the best interest of the School at this time and that adequate funding is needed to ensure quality of programming. It was agreed that the current policy for the designation of Registration Fees received from OMSAS would be applied however the policy can be revisited in three years.

5.5 Tuition Fee Policy
Ron Chrysler indicated that the Province has lifted the freeze on tuition fees. Previously NOSM based its tuition model on the average of other medical schools and this policy continues to reflect that. It was suggested that NOSM model the tuition fees after the four smaller medical schools due to the substantially higher fees of the University of Toronto. However the consensus was to obtain the average from all the medical schools and maintain consistency in our policies.

MOTION
2006-23

MOVED BY: Ron Chrysler
SECONDED BY: Maureen Lacroix
Be it resolved that the Tuition Fees Policy be approved as presented.
CARRIED UNANIMOUSLY
5.6 Proposed Adjustment to NOSM Tuition
Ron Chrysler spoke to the proposed adjustment to the Tuition fees. For the past year tuition fees were based on the average of the other medical schools. When reviewing the proposed adjustment this year the School continued using the same method to ensure consistency. He noted tuition income is a key to long term funding. It was confirmed that there must be adequate funding in order to ensure quality of programming.

MOVED BY: Ron Chrysler
SECONDED BY: Neil McLeod
Be it resolved that the tuition fees for the 2006-07 Academic Year be set as follows:
Year 1 – tuition fees increase to $15450 which is approximately 6%
Year 2 – tuition fees increase to $15108 which is approximately 4%
This is an average tuition of $15315 which is an average increase of 4.8% over 2005-06.
CARRIED
3 abstentions

5.6 2006-2007 Budget
Ron Chrysler spoke to the documents on the Proposed Budget and noted that there was a full presentation at the meeting of the Finance and Audit Committee. This budget is significantly different due to incorporating the MOHLTC funding into the budget.

MOVED BY: Ron Chrysler
SECONDED BY: Carl White
Be it resolved that the Board approve the Proposed Budget for the Fiscal Year - May 1, 2006 to April 30, 2007 as presented.
CARRIED UNANIMOUSLY

6.0 Quality & Effectiveness of Organization

6.1 Quality Monitoring Committee
Liliane Beauchamp spoke to the report of the Quality Monitoring Committee. She noted that the Committee continues to look for new members. They enjoyed the speaker on Friday night and found him to be very insightful. The Committee will continue their work on quality.

7.0 Board Effectiveness

7.1 Building and Acquisition Committee
There has been no meeting since the last Board of Directors meeting. Therefore there was no report.

7.2 Executive Committee
Judith Woodsworth spoke on behalf of Fred Gilbert to the report of the Executive Committee that had been distributed for review.

7.3 Fundraising Committee
Elizabeth Dougall spoke to the report of the Fundraising Committee.

7.4 Governance Committee
Seppo Paivalainen spoke to the Governance Committee report. He expressed his appreciation to the students for their efforts in attending the Retreat. He noted that the committee met earlier in the day and discussed various issues surrounding Bylaw 2.
motion was passed to amend Section 44 and 45. The Committee concluded that recommendations for changes to the Bylaw should be collated regularly and presented once a year.

He commented that the Committee had extensive dialogue in clarifying Section 15.1, which will be researched and brought forward to the Board at a later date.

The concerns of the Committee regarding attendance were echoed at the meeting. Seppo Paivalainen clarified that there is a process in place, referring to Bylaw 2 Section 18.1 which states:

“The office of an elected Director shall automatically be vacated if: (c) a Director fails to attend three (3) consecutive general meetings of the Board in any calendar year without explanation satisfactory to the Board”

Attendance and participation will be an issue addressed at future meetings.

**ACTION:**

**7.5 Health Research and Innovation Committee**

The Committee has not met since the last Board of Directors meeting. Therefore there was no report.

**7.6 Nominating Committee**

Herman Falter spoke to the Nominating Committee report.

**7.6.1 Nomination of New Board Members**

The process of Board nominations is well underway. The formal request letters have gone out to the organizations and individuals. The Committee passed a motion endorsing the nominees to date. A list of the nominees is included in the report. It was noted that once all nominations have been approved by the Nominating Committee they will be presented at the Membership Meeting in September.

**ACTION:**

**7.6.2 Call for Nominations**

Hermann Falter indicated that the Committee discussed the vacancies on the Committees and has approved a “Call for Participation” memo that will be circulated to all members after the Retreat.

**8.0 Build Relationships**

Dorothy Wright spoke to the affiliation agreements that have been executed to date. There are 7 hospitals that have signed relationship agreements with NOSM.

**9.0 Items for Information purposes**

**9.1 Academic Council**

Roger Strasser directed the members to the report in the package.

**9.2 Northern Passages**

Distributed for information.

**9.3 Reference Groups and Working Groups**

Reports of the following groups were included for information:
- Aboriginal Reference Group
- Archives Working Group
- Francophone Reference Group
9.4 Admissions Report for the Class of 2005
Roger circulated the Admissions Report for the Class of 2005 that was provided by Dan Hunt. This is an informational item for the Board.

It was noted by John Augustine that he would like to ensure that he receives a copy of Northern Passages as well as any correspondence that is directed to the Board. Gina Kennedy-Hanousek will follow up on that issue.

ACTION:

10.0 Other Business

10.1 Meeting Calendar
A draft meeting calendar was circulated with the package.

10.2 Media Release
Marlene Moore reviewed the media release and after minor modifications by the Board, it was approved for release.

MOVED BY: Mariette Carrier-Fraser
SECONDED BY: Maureen Lacroix

Be it resolved that the media release be approved with modifications.
CARRIED UNANIMOUSLY

10.3 Meeting Evaluation Forms
Board Members were encouraged to complete the evaluation form included in the package and return them to Gina.

11.0 Next Meeting
The next meeting is scheduled for September 27, 2006.

Adjournment
The meeting adjourned at 1:10 pm

MOVED BY: Maureen Lacroix
Be it resolved that the meeting be adjourned.
CARRIED

Judith Woodsworth
Chair of the meeting

Roger Strasser
Secretary of the meeting

Approved: September 27, 2006